



ST. FRANCIS PREPARATORY SCHOOL
6100 Francis Lewis Blvd. Fresh Meadows, NY 11365
(718) 423-8810 www.sfponline.org

Accredited by Middle States Association of Colleges
and Secondary Schools
Member of the Board of Regents of the State of New York
Member of New York State Association of Independent Schools
Recipient of the U.S. Education Department's "Excellence
in Private Education" Award
Recognized by U.S. NEWS AND WORLD REPORT
as an "Outstanding American High School"

Office of the Principal

Dear Parents / Guardians and SFP Students:

As we approach the senior prom, please know we at SFP look forward to the evening being a positive event for everyone involved. As you can imagine, organizing this event takes much preparation on many levels. We appreciate the cooperation of both parents and students.

Please review the following guidelines with your son/ daughter. These items will be included in a contract, which will need to be signed by both parent and student. Contracts will be available prior to Prom Bids going on sale.

Senior SFP students may bring one paid guest. All tickets must be purchased in advance. Details about Prom Bid purchases will be posted by Mr. Ganci's office as of March 1st. If a guest is not an SFP student, copy of photo ID must be presented at time of Bid purchase.

ALL students attending the Prom must present photo identification at the Prom.
ALL students' and guests' names must be registered in advanced for table reservations.

The SFP Prom is a formal event: Proper attire is expected by all who attend.

- Gentlemen must wear a suit or tuxedo with formal footwear.
- Ladies' dresses must be a respectable length and style.

We trust these outfits will be in accordance with demonstrating respect for one's self, one's family, and the SFP community. Our students have followed a dress code which reflects dignity and modesty while attending SFP. We expect the same philosophy to be extended to their selections of formal wear for the Prom. All students must be in good standing to attend the Prom.

Students must arrive at Prom by 8:30 p.m. and must stay on the premises. There will be no re-entry to the event if a student leaves early. SFP has a no-tolerance rule for possession or use of alcohol or any other substance. To ensure the health and safety of all, students may be subject to a breathalyzer if there is any suspicion. Parents will be required to pick-up their child at event if such circumstance proves concerning.

Students may not bring any food or beverage or carry any bags to this event.
Small handbags are permitted, and subject to search.
ALL SFP school rules and policies are in effect during the Prom.

The SFP Administration thanks Mr. David Ganci and Mrs. Kelly Ramsey for moderating and organizing this Prom. In addition, we are greatly appreciative to the many others who have volunteered to chaperone the evening.

We expect all students to adhere to the guidelines. We extend our sincere appreciation to the families who have guided their children to planning and entering this event with the utmost dignity and respect.

If you have any questions or concerns, please feel free to contact my office for further clarification.

Sincerely,

Br. Leonard Conway
Principal

SFP Prom Date: Saturday, May 25, 2013