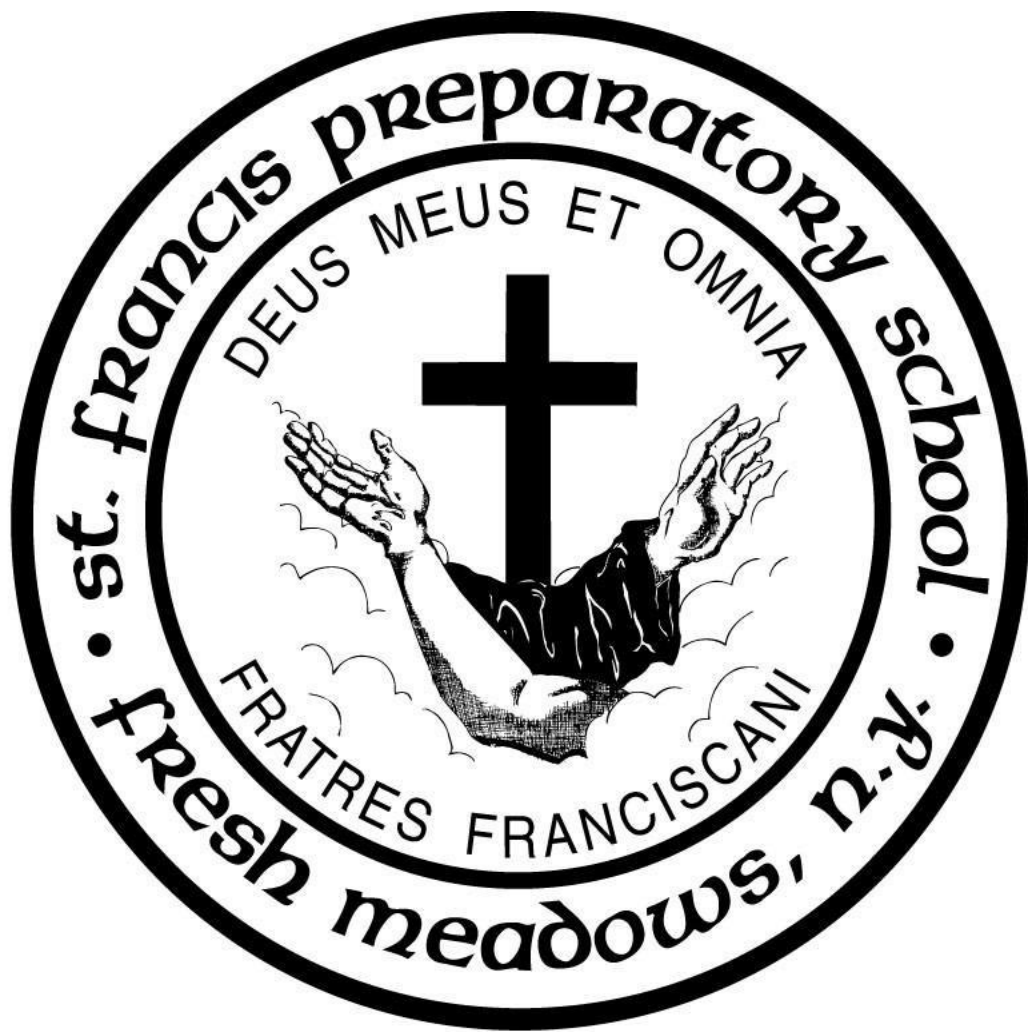
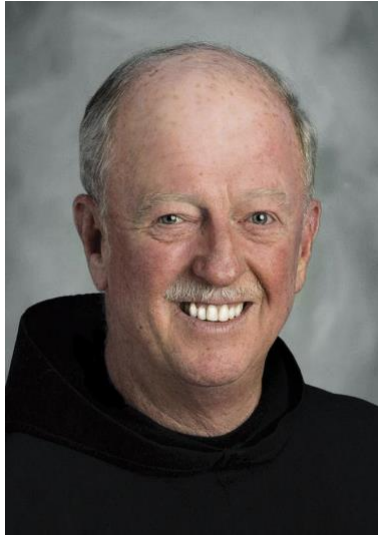


SFP
GENERAL RULES AND
INFORMATION
2025 / 2026



THE PRESIDENT'S MESSAGE



As the President of St. Francis Prep, I'm delighted to welcome you to the 2025-2026 school year. In this role, much of my work centers on fostering our mission, working with alumni and benefactors, fundraising, admissions, finances, and other business components. Our Principal, Mr. Patrick McLaughlin, handles the day-to-day operations and academics of the school. Together we work to provide you with the best Catholic education in our Franciscan tradition. Last year, I continued conversations with many alumni to seek the financial support for St. Francis Prep programs and plans. I am enjoying sharing the good news about the Prep, including your successes, with our graduates.

Thanks to the generosity of our alumni and benefactors, our major renovations continue here at Prep; with construction in progress on the east wing athletic female locker rooms, and additional rooms for music, as well as physical education storage facilities. As students your participation in our annual walkathon is your contribution to these efforts. It is my sincere hope that when you become a successful Prep graduate, you will continue to help the Prep and its students just as so many of our alumni have done for years.

As you begin this school year

- Base all that you do on our mission statement and our Franciscan heritage, beliefs & values
- Model yourself after our patron St. Francis and help others in need by volunteering for our numerous Franciscan and Christian service opportunities.
- Live out our Franciscan goals daily, to live lovingly, care for creation, be loving instruments of peace, and proclaim joy and hope
- Grow spiritually by actively participating in religious services and your religious education classes

Have a great school year and I encourage you to stop by and see me whenever you have a question or comment. May the Blessings of St. Francis always be with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bro. Leonard Conway, O.S.F.".

Brother Leonard Conway, O.S.F.
President

THE PRINCIPAL'S MESSAGE



The Principal's Message September 2025...

There is always a high level of excitement to start a new school year!

It is always important to start with Mission:

St. Francis Prep is a Catholic, Franciscan, college preparatory school where we treat all of Creation with **dignity and respect**.

As instruments of God's peace, justice, and love, we form leaders who achieve academic excellence, create community, and proclaim joy and hope.

I welcome you to the 2025-26 school year; to new opportunities, to new challenges and to embrace the potential that is tomorrow. At St. Francis Prep students have the great opportunity, the gift, of a superior Catholic education, an education that challenges and supports critical thinking, encourages academic excellence, and provides a nurturing learning environment led by a dedicated and talented faculty. Our school provides a Catholic education that gives all students the opportunity to grow in faith and an understanding of the Gospel message. Our students grow into responsible, respectful, educated individuals who positively contribute to society and our Church.

As with every school year, we begin a journey, all of us together: teachers, staff, students, parents, guardians, and administrators. Let us all keep in mind as we make this journey there will be challenges: a rigorous curriculum, daunting assignments, increased workload, balancing relationships, and personal concerns. See those moments as a way to build intellectual and emotional muscle, a way to turn a struggle into strength. Ultimately, control what you can: your thoughts, actions, and attitude.

Along the journey, we all need to model our four Franciscan values:

- Live Lovingly
- Care for Creation
- Proclaim Joy and Hope
- Be Living Instruments of Peace

We have been called together on this journey. Enjoy it, work hard, and make it a great year!

A handwritten signature in black ink that reads "Patrick McLaughlin". The signature is written in a cursive, flowing style.

Patrick McLaughlin

FOUNDATION DOCUMENTS OF ST. FRANCIS PREPARATORY SCHOOL



BELIEF STATEMENTS

The faculty, staff, and administration of St. Francis Preparatory School are called to promote a challenging, positive, and supportive environment for our students. We believe in:

- Following the teachings of St. Francis of Assisi, so we can model our lives like Christ.
- Valuing the unique contribution each person makes to the St. Francis Prep community.
- We are dedicated to nurturing critical intellect for lifelong learning in an environment where information and technology are continually advancing.
- Leading empathetic lives of justice, integrity, and compassion.
- We strive to build self-esteem, promote inclusivity, cultivate individual talents, and attend to ourselves and others.

MISSION STATEMENT

St. Francis Prep is a Catholic, Franciscan, College preparatory school where we treat all of Creation with dignity and respect. As instruments of God's peace, justice, and love, we form leaders who achieve academic excellence, create community, and proclaim joy and hope.

VISION STATEMENT

St. Francis Preparatory School envisions a vibrant community where students are inspired to embrace their faith, excel academically, utilize emerging technologies and thrive in a diverse and nurturing environment. We aim to cultivate graduates who embody compassion, integrity, dignity, respect, and leadership, empowered to contribute meaningfully to our global society. We prepare our students to harness innovative tools while upholding our Catholic values and the tenets of our founders, the Franciscan Brothers of Brooklyn.

PHILOSOPHY

St. Francis Preparatory School is a community that affirms its Catholic identity by the four "Golden Links" of Franciscan education, which holds that Spiritual, Intellectual, Social, and Physical values can be drawn from learning. We direct our educational efforts through academic programs and activities to enable students to value all of God's creation. Enlightened by the teachings of Jesus, we—the students, parents, faculty, staff, administration, and alumni—view the school as a means of encountering God and as a visible sign of our religious beliefs. In the words of Pope John Paul II, the mission of the Catholic school is "to communicate Christ." At the Prep, this is uniquely interpreted in the spirit of Franciscanism, which is to manifest peace, love, and respect for the individual, the community, and the environment.

At St. Francis Prep we create an atmosphere where all can experience, communicate, and live the Gospel message. We challenge every individual to value learning, thinking, and critical inquiry. The teachers strive to not only instruct students, but to inspire them. We provide opportunities for students to develop their academic potential and make college and career choices in concert with their personal desires and talents. We appreciate and respect the cultural diversity in the school and the New York metropolitan area while embracing our shared humanity. We encourage active citizenship in our democracy by increasing students' awareness of and involvement in local, national, and global issues.

This is the vision we mutually define. To work for these ends is a task of joy, which provides fulfillment to the entire Prep community.

GRADUATE PROFILE

Our focus at St. Francis is the whole person.
Therefore, Prep graduates strive to live the
Four Golden Links
of a Franciscan education:

SPIRITUAL

To continually experience a loving God in themselves and in others.
To live the teachings of Jesus in the spirit of St. Francis of Assisi.

INTELLECTUAL

To always value learning, thinking,
and critical inquiry.
To make responsible decisions in all aspects of their lives.

SOCIAL

To recognize themselves as members of the world community.
To respect and accept the unique
contributions of each individual to
society.

PHYSICAL

To accept and nurture our bodies as gifts of the Creator.
To encourage stewardship of our
planet.

HISTORY OF ST. FRANCIS PREP

When the new diocese of Brooklyn was created in 1853, one of the priorities of its first Bishop, John Loughlin, was to establish more schools. Accordingly, Bishop Loughlin applied to the Irish Congregation of Franciscan Brothers from Mt. Bellew, County Galway, to undertake the work of education in the Diocese. In response to the Bishop's invitation, two Brothers, John McMahon and Vincent Hayes, arrived on May 31, 1858, to found a house for the Franciscan Brothers in America.

By autumn, they had secured that house at 300 Baltic Street; the Brothers took up residence, using the basement as their monastery and the upper floors for classrooms. In the fall of 1858, the Brothers and three additional teachers formally opened the doors of this primitive school known as St. Francis Academy, the first private Catholic School on Long Island - the predecessor of St. Francis Preparatory School.

Then in 1884, the academy became the preparatory school for St. Francis College and was known variously as St. Francis Academy, St. Francis High School, and St. Francis College High School.

As the high school grew to include more than 600 students, it became evident it could no longer function as part of the college. On June 21, 1935, the Board of Regents of the State of New York conferred upon St. Francis Academy a new charter establishing St. Francis Preparatory School.

Brother Charles Rynne became the first principal of St. Francis Prep and Brother Charles remained a part of the Prep for the rest of his life. After his three terms as principal ended in 1944, he returned to his former teaching position. Even after his retirement, Brother continued to work in the library on North Sixth Street and at Fresh Meadows until his death in April 1982, after 67 years as a Franciscan Brother, 50 years at Prep.

During the term of Brother Charles, the Prep grew in scholastic and academic standing. Its teams were the envy of the city and, in 1943, the Prep became the first school in the area whose basketball team was able to bring home three post-season trophies. When Brother Charles left his office in 1944, the Prep was educating almost 1,000 boys.

Brother Bernard was appointed principal in 1944. He began the band, the glee club, and the orchestra. The annual concert was part of his cultural program. When the war ended and a greater influx of students flocked to the college on the G.I. Bill, Prep students could no longer use the college's facilities.

By this time, Brother James had become principal. With help from Archbishop Molloy, a St. Francis College alumnus, and Diocesan authorities, a new location was picked. After extensive renovations, the former St. Vincent DePaul Academy opened in September 1952 as St. Francis Preparatory School. The new facilities included a modern cafeteria and a gym in an annex building.

During Brother Timothy's leadership as principal, it was quite clear that the "Prep Spirit" had moved into the new quarters as well. In 1954, 1154 students enrolled at the Prep, the passing grade was raised to 75%, and the Student Council was instituted. The Prep publications flourished during these years. The Seraph, the school paper, won first place in the Columbia Scholastic Press Association Conference for the fourth year in a row. The San Fran, the yearbook, was picked as the finest high school yearbook in the country in 1958 and 1960. In 1958, Brother Timothy created The Little Portion, the Prep's literary arts magazine.

In 1955, St. Francis became triple champs of the CHSAA, winning the city championships in swimming, track, and basketball. The football team tied for first place with Archbishop Stepinac. In 1956, the basketball, track, and swimming teams repeated their feat, and the football squad joined them as city champs. In 1957, the swimming team won its fourth straight city championship; the track team won the indoor, outdoor, and cross-country trophies; the basketball team won its third straight title. In 1958, the track team repeated all three titles, the basketball team won the private school championship, and the swimming team added its fifth straight title.

In 1961, Brother David Trapp became the principal of the Prep. The Prep tradition of excellence was recognized in 1963 when St. Francis received accreditation from the Middle States Association of Colleges and Secondary Schools.

In 1967, Brother Fabian (later James) began to lead the Prep through the turmoil of the late 1960's and early 1970's. In 1968, the Prep mourned six of its alumni killed in Vietnam; editorials about the Vietnam War, both pro and con, appeared in the Seraph. In academics, the seniors went on individual schedules for the first time and the entire curriculum was changed; the rotating schedule was introduced; the first computer course was offered; Latin was dropped.

In November 1972, the Middle States Association evaluation team again visited the Prep and granted reaccreditation for the next ten years.

In December 1972, it was announced that in the fall of 1974 St. Francis Prep would again relocate – from the Greenpoint-Williamsburg site to the present, large, and modern facilities of what was Bishop Reilly Diocesan High School in Fresh Meadows, Queens.

The move was not only in the now well-established tradition of the Brothers expanding and improving the educational environment for their students; the move was also innovative in the history of the Prep: St. Francis became a coeducational institution.

Brother Kevin Smith was appointed principal in the fall of 1973 to oversee the move to the Fresh Meadows campus. Under his leadership, the Prep became, in Brother Kevin's words, "a foremost Catholic learning community that is unique and oriented to Christian service, a community that is visibly Catholic, visibly concerned with values, and one providing excellence in instruction."

In the spring of 1977, Brother Michael Moran was named principal. In athletics, the Prep continued its domination of many sports, including baseball and football city championships in 1976. Brother Alan's handball squad continued its string of yearly championships begun in 1968. The girls' teams easily learned how to win the Prep way, adding titles in basketball, gymnastics, tennis, volleyball, and track.

In the spring of 1980, Brother Richard McCann was named principal and he continued the Prep traditions. Students and teams continued to earn scholarships, awards, accolades, and championships. In the fall of 1982, the Middle States Association again recognized this excellence in reaccrediting St. Francis Prep for the next ten years.

On October 2, 1982, over 7,000 people gathered at Alumni Hall at St. John's University to celebrate the 125th Anniversary of the opening of that small academy at 300 Baltic Street in Brooklyn. In his welcoming remarks, Brother Richard declared a year of "Jubilee"; homilist Rev. Michael Himes examined our Franciscan traditions; Bishop Mugavero celebrated Mass. All seemed to echo the message sent by President Ronald Reagan who called St. Francis Prep "a model for the rest of the nation."

In the fall of 1983, Brother Leonard Conway was appointed Principal. Unprecedented growth in every area marked his thirty year tenure. He revised the administrative structure to a team approach by assigning specific functions to assistant principals, putting an emphasis on instruction, curriculum, and student and faculty development.

One of the first changes he incorporated was the expansion of the schedule to include an extra period at the beginning of the school day. That enabled qualified students to pursue additional academic interests. It also established a secure time slot for music programs. The English Department established a Writing Center for the improvement of writing skills and to serve as a resource center for students whose native language was not English.

One of the most satisfying developments took place in the Science Department with the establishment of the Science Research Program. Students with an interest in science follow a three-year program that culminates in research at an area college. St. Francis Prep has had semifinalists twelve of the past fourteen years in the prestigious Intel competition.

Mathematics has undergone considerable revamping, incorporating the required use of graphing calculators by every student in a continually revised curriculum. The Foreign Language Department instituted its own National Honor Societies for the four languages.

The Social Studies Department initiated improved computer literacy. Now the entire school benefits from an interactive website for parents and students providing assignments, grades, and e-mail. Technology advancement permeates every section of the building including the library with its catalogue and periodical system and the business and music departments with their computer labs. Brother Leonard established a Computer Department with its own chairperson and made Computer Science a requirement for graduation.

During Brother Leonard Conway's many terms as principal, he and the school have received numerous honors. In 1984, the school was among the first to be nationally recognized with the "Excellence in Education" award. In 1999, U.S. News & World Report listed St. Francis Prep as an "Outstanding American High School." Personal awards bestowed upon Brother Leonard included the Franciscan Spirit Award in 1986 and the St. Francis College "Alumni Achievement" award. He was awarded the St. John's University President's Medal in Catholic Education in 1998 and given the title of Honorary Alumnus of St. Francis Preparatory School – Class of 2001. In May of 2008, Brother Leonard was awarded an Honorary Doctorate from St. Francis College.

On October 4, 2008, the school celebrated the 150th Anniversary of St. Francis Prep. Brother Leonard launched a Capital Campaign to add classroom space and state-of-the-art enhancements (such as a SmartBoard in every classroom).

The summer of 2011 marked the first achievement of that goal with the opening of the Coach Vincent O'Connor Physical Education and Athletic Training Center and the Art Education Center. The next phase, beginning the summer of 2014, will include state-of-the-art science labs and classrooms and much needed space for our music program.

With the beginning of the 2013-2014 school year, St Francis Prep embarked on yet another beginning. Brother Leonard became the school's first President, and Mr. Patrick McLaughlin became its Principal. This new administrative model will help the school to continue the Prep's tradition of providing the best Catholic, Franciscan education for the young men and women who will be our leaders in the 21st century.

During his first year as Principal, Mr. McLaughlin continued the great leadership established by Brother Leonard.

The faculty and students have begun implementation of the Common Core State Standards. The success of our graduates remains exemplary: 99% continue their education in college; the Class of 2014 received \$98 million dollars in grants and scholarships to continue their education over the next 4 years. In the Fall of 2014, St. Francis Prep will again move forward by further integrating technology and instruction: we begin a 1:1 iPad program for all incoming 9th graders.

Surely the original Brothers would be happy to see that the seeds so lovingly planted have borne such an abundant harvest.

ADMINISTRATION, FACULTY, AND STAFF

Administration

Br. Leonard Conway, O.S.F., *President*

Mr. Patrick McLaughlin, *Principal*

Joseph Castellano, Ph.D., *Assistant Principal,
Curriculum, Student and Staff Development*

Ms. Gerilyn Coccia, *Assistant Principal, Dean of
Students*

Mr. Xenos Novoa, *Assistant Principal, Dean of
Students*

Ms. Diane Haussermann, *Assistant Principal,
Faculty and Instruction*

Admissions Office

Ms. Lisa Schaefer-Heuer, *Director*

Mr. Abe Leston, *Associate Director*

Ms. Catherine Alger, *Admissions Assistant*

Ms. Madison Murillo, *Admissions Assistant*

Mrs. Toni Murphy, *Admissions Assistant*

Alumni Office

Mr. Christopher Mendolia, *Alumni Director*

Mrs. Jennifer Hohmann, *Alumni Assistant*

Art Department

Mrs. Jeanne Buccino, *Chairperson*

Mr. Anthony Biondolillo

Ms. Jillian Neve-Davis

Ms. Olivia McNamee

Ms. Donna Mejia

Ms. Dianna Shmerykowsky

Assistant Principal's Office

Joseph Castellano, Ph.D., *Assistant Principal,
Curriculum, Student and Staff Development*

Ms. Diane Haussermann, *Assistant Principal,
Faculty and Instruction*

Ms. Graziella Zerilli, *Administrative Assistant*

Attendance Office - see Deans' Office

Campus Ministry

Christian Sullivan, Ph.D., *Director*

Ms. Marissa Ruotolo-Merkle, *Liturgy & Worship*

Mr. Shawn Sempowich, *Service Learning*

Ms. Jubilee Aguilar, *Campus Minister*

Fr. Thimote Cherelus, *Chaplain*

College Office

Ms. Robyn Armon, *Director of Guidance and
College Counseling*

Mrs. Jennifer Cardillo, *College Office Assistant*

Mr. Jack Lynch, *College Office Assistant*

Computer/Business Department

Mr. James May, *Chairperson*

Mrs. Laura Andriola

Mr. Joseph Brusca

Mr. Austin Smith

Deans' Office/Attendance Office

Ms. Gerilyn Coccia, *Assistant Principal, Dean of
Students*

Mr. Xenos Novoa, *Assistant Principal, Dean of
Students*

Mrs. Courtney Yepez, *Administrative Assistant*

Ms. Margaret Albaneze, *Office Assistant*

Mr. Richard Carroll, *Office Assistant*

Mrs. Laura Rossman, *Office Assistant*

Development Office

Mr. Roy Wheeler, *Director*

Mr. Michael Graziano, *Associate Director*

Ms. Sally Khan, *Associate Director*

Mrs. Kim Perinuzzi, *Development Assistant*

English Department

Ms. Lorna Pietryga-Park, *Chairperson*

Dr. Joseph Castellano, Ph.D.

Ms. Danielle D'Alonzo

Mr. Adam DeGraff

Mrs. Angela Doyle

Mr. Kevin Doyle

Mrs. Elizabeth Glaser

Mr. Eric Hafker

Mrs. Catherine Iannicelli

Dr. Matthew Lorenz, Ph.D.

Ms. Mary Niklaus

Ms. Tiffany Olgun

Ms. Elizabeth Prohaska

Ms. Gina Rizzi-Lorenz

Ms. Juliette Sidoli

Mrs. Rose Stein

Mr. Robert Williams

Ms. Cristina Zirilli

Finance Office

Mr. Joseph DiSomma, *Controller*

Mrs. Jacqueline Mancuso, *Assistant to Controller*

Mrs. RoseAnn Delutri, *Financial Services*

Mrs. Lisa Jones, *Tuition Assistant*

World Language Department

Mrs. Marianna Ruggieri-Marletta, *Chairperson*
Mrs. Sara Amato
Mr. Antonio Arnone
Mrs. Marina Aulov
Mr. George Espinal
Mrs. Jennifer Garcia-Goldberg
Mrs. Antonella Golia
Mr. Daniel Jean – Baptiste
Mrs. Luz Miranda
Mr. Xerxes Novoa
Mrs. Cristina Smith
Mr. Constancio Soto
Mrs. Amalia Spiotta

General Office Assistants

Mrs. Justine Kosinski
Mrs. Lori Haggerty
Ms. Jennifer Kuz
Ms. Araceli McNamara

Guidance Department

Ms. Robyn Armon, *Chairperson*
Ms. Becky Barell
Mr. Peter Bosco
Mrs. Danielle Forte
Mrs. Laura Hassett
Mr. Michael Hernandez
Mr. Nicholas Lombardo
Mr. Brandon Magenheimer
Mrs. Josephine Morrone
Mrs. Nancy Williams
Mrs. Renee Eagle, *Guidance Assistant*

Health Benefits Coordinator

Mr. David DeRienzo

Library

Mrs. Kristen Farley, *Librarian*
Mrs. Helga Stabiner, *Library Staff*
Mr. Ed Tallon, *Library Staff*

Mathematics Department

Mr. James Lynch, *Chairperson*
Mr. Frank Albaneze
Mrs. Jacqueline Arena
Mr. Joseph Bernardini
Mrs. Rachel Binaso
Mr. Thomas Burns
Ms. Amber Dimaculangan
Mrs. Stacey Godek
Mrs. Alexandra Gugliotta
Ms. Leyla Hoxha
Mrs. Bethany Klein
Ms. Gianna Kosinski
Ms. Megan O’Leary
Mr. Brian McCormack
Mrs. Kristina Petry
Mrs. Melissa Rafferty
Mr. Kevin Tallman

Music Department

Robert Corbino, Ed.D., *Chairperson*
Mr. Joseph Higgins
Mr. Robert Johnston
Mr. Murat Karaca
David Kobayashi, Esq.
Marc Silvagni, Ph.D.
Ms. Beverly Simon

Nurse’s Office

Ms. Mary Pappas, R.N., *School Nurse*
Ms. Margaret Albaneze, *Assistant to Nurse*
Mrs. Bernadette Bruno, *Assistant to Nurse*
Mr. Angelo D’Errico, *Assistant to Nurse*
Mrs. Mary LoBosco, *Assistant to Nurse*

Physical Education and Health Department

Mr. Salvatore Fischetti, *Chairperson*
Mr. Michael Aguilo
Mrs. Laurie Cappiello
Mr. Kevin Colucci
Ms. Nicole Evangelista
Mrs. Denise Heckelman
Mrs. Elizabeth Kalkau
Mr. Xenos Novoa
Ms. Nicole Pasinkoff
Mrs. Sandi Vandermosten
Mrs. Jill Verdi
Mr. Justin Kelly, *Department Assistant*
Mrs. JoAnn Wagner, *Department Assistant*
Mrs. Phyllis Gambino, *Athletic Office Assistant*

Plant Directors

Mr. Kenny Frers
Mr. Jeff Hohmann

Prep Card Coordinator

Mrs. Ellen Arfanis

President’s Office

Br. Leonard Conway, O.S.F., *President*
Mrs. Carrie Haggerty, *Administrative Assistant*

Principal’s Office

Mr. Patrick McLaughlin, *Principal*
Ms. Graziella Zerilli, *Administrative Assistant*

Public Relations

Ms. Lisa Schaefer-Heuer
Mr. Robert Johnston
Mr. Abelardo Leston

Registrar

Mr. Abe Leston

Religious Education Department

Mrs. Linda Baldacchino, *Chairperson*
Ms. Jubilee Aguilar, *Experience Group*
Mrs. Peggy Bergin-Sementilli
Angelina Carcciolo, *Experience Group*
Mr. Paul Clores
Mrs. Eileen Cosgrove, *Experience Group*

Mrs. Leslie Cozzi, *Experience Group*
Mr. Timothy Doyle
Mrs. Phyllis Gambino
Ms. Kelly Jean Gavin
Mr. Anthony Grimm
Mr. William Leone
Ms. Jennifer Locascio
Mrs. Joyce Mennona
Mrs. Ann Marie Pedalino, *Experience Group*
Mr. Jack Ryan
Mr. Shawn Sempowich
Mr. Angelo Senerchia, *Experience Group*
Mrs. Marisa Torreblanca
Mr. Thomas Vlkovic
Mr. Kenneth Wodzanowski

Science Department

Mrs. Kimberly Istrico, *Chairperson*
Mrs. Kaitlin Bernardini
Ms. Emily Bonacchi
Mr. Paul Donnelly
Mr. Nicholas Edel
Ms. Eleni Fraxhi
Mr. David Ganci
Mr. Adrian Gonzalez
Mrs. Kimberly Gonzalez
Mr. Clinton Ikioda
Mrs. Frances Jiménez
Mr. James LaRocca
Ms. Zara Marsh
Ms. Nicole May
Mrs. Susan McCabe
Peter McNamara, Ph.D.
Mr. Anthony Mifsud
Mr. Kevin Petry
Mr. Ronnie Riccardi
Mrs. Ann Marie Rich
Mrs. Joan Sorriero

Security

Mrs. Kim Skellington, *Security Director*
Mr. Paul Bauer
Mr. Martin Browne
Mr. Rick Castillo

Ms. Mary Donnelly
Mr. Jeff Fisher
Mr. Brian Katze
Mr. Steven O'Hagen
Ms. Johanna Pappas
Mr. Dave Rodriguez
Ms. Sylvette Miralla

Social Studies Department

Mr. Francesco Purificato, *Chairperson*
Mr. Michael Blinn
Mrs. Suzanne Camus
Mr. Jean-Patrick Devesin
Mrs. Caitlin Donovan-Demeo
Mr. Fredrick Grimshaw
Mr. Peter Groner
Mr. Christopher Hansen
Mr. Gerard Kruger
Mr. Patrick T. McLaughlin
Ms. Anne Murphy
Mrs. Sarah Oliveri
Ms. Maureen O'Malley
Ms. Maureen O'Neill
Ms. Kathryn Ruiz
Mr. Connor Schmid
Ms. Alyssa Tomaselli

Student Activities

Mr. David Ganci, *Director*
Mrs. Becky Barrell, *Assistant*

Technology

Mrs. Caitlin Donovan-Demeo & Ms. Nicole May,
Co-Directors
Mrs. Susan McCabe, Programming
Mr. Peter Votin, Computer Operations Manager
Mr. Paul DeBenedittis, *Student Information*

Textbook Coordinator

Ms. Carol Kennedy

ACADEMICS

Required Program of Studies

9th Grade Year	Sophomore Year
Religion	Religion
English	English
Social Studies	Social Studies
Science	Science
Mathematics	Mathematics
Foreign Language	Foreign Language
Fine Arts	Fine Arts
Physical Education	Physical Education

Junior Year	Senior Year
Religion	Religion
English	English
Social Studies	Social Studies
Science	Physical Education
Mathematics	Three elective units*
Physical Education	
One elective unit*	

* One-half unit in Computer Science and one-half unit in Health must be completed in either junior or senior year.

Students are responsible to find out from their individual teachers the course requirements and grading system.

Graduation Requirements

Core Curriculum Requirements

Religion	2 units (4 years)
English	4 units
Social Studies	4 units
Mathematics	3 units
Science	3 units
Foreign Language	2 units
Fine Arts	1 unit
Health	1/2 unit
Computer Science	1/2 unit
Physical Education	2 units (4 years)
Electives / Sequence Requirements	3 units
Total	25 units

Competency Requirements

To graduate, a student must pass with at least 65% Regents exams in the following subjects: English, Global History, Math, Science, and U.S. History and Government.

Diplomas

Depending on scores on Regents exams and the courses taken, students may receive one of two types of diplomas. The requirements for each are listed below.

1. St. Francis Prep Diploma with Regents Endorsement
 - A. all core requirements listed above
 - B. score at least 65% on all five required Regents exams

2. St. Francis Prep Diploma with Advanced Regents Endorsement
 - A. all core requirements listed above
 - B. score at least 65% on the five required Regents exams
 - C. score at least 65% on these additional Regents exams:
 - Comprehensive Foreign Language Regents*
 - Algebra 1, Geometry, and Algebra 2
 - A second Science Regents-one must be in Biology (Living Environment), the other in Earth Science, Chemistry, or Physics

*Students who pursue a qualified 5-unit sequence in Art or Music may substitute that sequence for the Foreign Language requirement. Check with the Art or Music Chairperson for details.

More complete information about competency requirements are in the Course Book.

Grading Policy

The purpose of grades is to gauge and affirm student performance and to motivate and encourage students toward higher achievement. A student's grade in a particular class should accurately reflect his or her academic performance, responsibility, and fulfillment of the course requirements.

Student behavior that hinders academic progress may adversely affect a student's grade. It is essential that all students commit themselves to academic integrity.

Students must understand that attendance in class is their primary responsibility and is the necessary first step in achieving academic success. Following any legitimate absence, students bear the responsibility for requesting and completing missed work within a reasonable period of time.

100	Highest Level of Achievement
95 - 99	Superior
90 - 94	Excellent
85 - 89	Very Good
80 - 84	Good
75 - 79	Passing
Below 75	Failure

Program Changes

Student programs are finalized at the end of June. We will not honor requests for changes after the end of June.

Dismissal Due to Failures

Final failure of any four subjects during the school year or failure of a subject during summer school will result in dismissal. Any student who fails the same 4 subjects for the first and second quarters will be required to transfer out of St. Francis Prep at the end of Quarter 2, semester 1.

Policy regarding grading for chronically late and/or absent students

All students who attend St. Francis Prep are responsible for completing all class assignments. Lateness or absence is not a valid excuse for incomplete work or for failing to hand in assignments. When an assignment is not handed in for any reason by the date it is due, the student will receive a grade of zero; this grade will be posted in the appropriate teacher's grade book. The score will be adjusted only when the assignment has been handed in and the teacher has had an opportunity to grade it. Deductions will be taken according to

the syllabus and course requirements provided by individual teachers to their students at the beginning of the school year or semester. The syllabus and course requirements for each course are posted on every teacher's SFP webpage and should be reviewed by students, parents, and guardians at the beginning of any given semester. Additionally, academic consequences including a mandatory 5 point deduction from the quarterly grade will be applied for students who have missed 6 or more of classes during any given quarter. This includes time lost for lateness, early dismissal, suspension, etc.

ADMISSIONS

ADMISSIONS

E-mail Address: admissions@stfrancisprep.org

Web Page: www.sfponline.org

Fax #: 718-423-1097

Students are accepted to the Prep student community as new students into 9th year and as transfer students into the 10th, 11th and 12th year.

Applicants for the 9th year are to be completed on applications for admissions on www.sfponline.org. In addition they are expected to take the T.A.C.H.S. Exam in November of their 8th grade Information for the T.A.C.H.S. Exam may be obtained from the Catholic Elementary or High Schools, Religious Education Offices, Parishes, or Public Elementary Schools. You may register online at www.tachsinfo.com or via telephone 1-866-618-2247. Please Note: There is no longer a CHSEE exam. Nassau County residents are expected to take the TACHS Exam in November.

Scholarships are awarded to 9th grade applicants only. Applicants are automatically registered to participate in scholarship selection when they register for the T.A.C.H.S. Exam. However, only 1st choice applicants are considered for scholarships.

Prep will accept students from all three choice categories but preference is given to 1st choice applicants.

Prep's T.A.C.H.S. / Nassau code is 019.

Applicants for grades 10th, 11th, or 12th (transfer students) must obtain a transfer application from www.sfponline.org.

9th grade applicants should submit their 6th, 7th, and 8th grade report cards by December 14th. Transfer students are expected to have a B+ (85%) average and all final grades from high school must be 75% or above.

Consideration is given for family relationships such as brother, sister, mother or father who are presently in attendance or have graduated from the Prep. Familial relationships do not guarantee admission. Special Consideration recorded within the application.

ALUMNI ASSOCIATION

The Alumni Association continues the traditions of the school through the "GradNews," the Annual Report of Contributions, the Alumni Website, and about 25 special activities and events each year. The issues of "GradNews" include articles on alumni and class notes from the various alumni who send us information about important events in their lives.

Through emails and other communications throughout the year, the alumni are informed of class reunions, local professional chapter and out-of-town chapter receptions, and many other items of interest. The Alumni Board, which consists of an Alumni Director and thirty alumni members, solicits recommendations from the alumni for the Alumni Hall of Fame and Honorary Alumni, which honor the achievements of outstanding alumni and members of the Prep community respectively.

Active alumni contribute to the support of the school through the Annual Appeal and attendance at events and reunions.

There are currently over 28,000 graduates whose up-to-date record information is housed in an impressive database that serves the Alumni and Development Offices in many significant ways.

Alumni Board President: Mr. Walter Bishop (1980); Alumni Director: Br. Robert Kent, O.S.F.

*"If God can work through me, he can work through anyone."
---St. Francis of Assisi*

COLLEGE CREDIT PROGRAM

Important information for junior and senior students.

St. Francis Prep has an affiliation with St. Francis College and St. John's University to provide an opportunity to earn college credit while in high school. These courses are taken at SFP and are among the students' regularly scheduled classes. The credits earned may be transferable to the college a student attends after graduation from St. Francis Prep. Each college determines eligibility for such credits. It is strongly recommended that interested students do some research prior to registering for any college credit courses. Students can contact colleges to which they are interested in applying and request further information about that specific college's policy. Although college credit is accepted at many colleges and universities, there are some schools that may not accept earned credits. It is the student's responsibility to gather this information before making the commitment to register in the program. All registrations are final. No exceptions. Students who wish to register in the program must meet the following criteria: Juniors must have 85% GPA and 100 on the Math and Verbal sections of the PSAT. Seniors must have 80% GPA and 1000 on the Math and Verbal sections of the SAT. Registration for the Fall Semester takes place in September, and registration for the Spring Semester takes place in January. Please check those months on the SFP calendar for exact dates. **Please see the link on the SFP website for further details.**

The specific classes which are eligible for college credit will be listed and made available to the students. Additional information will be posted on those googleclassroom pages for specific courses.. Students are responsible to keep records of which classes they register as college credit. Students are responsible have their college credit transcript from SJU and SFC sent to the college they will attend after graduating from SFP (All Details are on the SFP Website under College Credit)

CAMPUS MINISTRY

Campus Ministry animates and nurtures the faith life of the SFP community. There are many ways to get involved in the spiritual life of Saint Francis Prep. Our program offerings are designed to strengthen our faith, build community, live out our Franciscan identity, promote service, and advocate for peace and social justice.

Campus Ministry Team

Ms. Marissa Ruotolo-Merkle, Liturgy & Worship ext. 249

Mr. Shawn Sempowich, Service Learning ext. 292

Dr. Christian Sullivan, Director ext. 302

Fr. Thimote Cherelus ext. 248

CM Office: WestTop (adjacent to the library)

Chaplains' Office: EastTop (near the College Office, adjacent to chapel)

Pastoral Counseling

Need someone to listen? Our Campus Ministry Team is here to support and walk with you as you deal with personal difficulties and spiritual challenges. Feel free to stop in to talk anytime or schedule an appointment with one of us. If appropriate, referrals will be made in a professional and responsible way.

Liturgies and Prayer

School Chapel

Visit the beautiful Our Lady of Angels Chapel for some quiet prayer during your free time; join us for Daily Mass at 7:00 a.m.

Liturgies

School liturgies occur in the Auditorium during school hours. Think about serving as a: Lector, Extraordinary Minister, or Liturgical Assistant.

Morning Prayer Leaders

Each day begins with prayer. Join the student team and lead prayer over the P.A. system.

Reconciliation/Penance Services

Reconciliation Services during the seasons of Advent and Lent provide the school community an opportunity to evaluate our relationships and receive the sacrament. Fr. Ralph is also available by appointment to hear confessions.

Franciscan Youth Movement

FYM is a student group dedicated to assisting teens to live out our Franciscan values and like St. Francis mirror Christ by putting our Franciscan values into practice through service and peacemaking activities. FYM sponsors projects through the year to promote the school values to: Live Lovingly, Care for Creation, Proclaim Joy and Hope, and Be Living Instruments of Peace!

Service & Social Justice

Charity Drives & Justice Education

Raising money, goods, and awareness—help plan and coordinate the Thanksgiving Donation Drive, Lenten collection or get involved in Peace Maker Week.

Regular Service Opportunities

Cunningham Park Clean Ups-regularly groups of volunteers will assist with picking up garbage, raking leaves, and painting benches in the park grounds immediately behind our school. Give an hour of your time (2:45 p.m.-3:45 p.m.) and demonstrate the Franciscan value of caring for creation.

Presentation Soup Kitchen-almost every week students travel with a SFP chaperone to Presentation Parish in Jamaica to prepare meals and visit with homeless and hungry guests Thursdays, 3:00 p.m.-6:30 p.m. Interested? Contact Ms. Locascio

Jlocascio@stfrancisprep.org.

Midnight Runs-students and adult chaperones travel to Manhattan in SFP school buses and distribute meal bags, clothing, and hygiene products to people living on the streets. Spots fill up fast, so be sure to sign-up early: (See School Calendar for Midnight Run Dates 7:00 p.m.-12:30 a.m.)

Breakfast Runs- students and parents prepare breakfast and distribute food and donations at a designated spot in Manhattan (See School Calendar for Breakfast Run Dates, 6:00 a.m.-12:30 p.m.). Sign-ups for these runs are coordinated by the Parents' Guild.

Franciscan Immersions

Franciscan Immersions provide sophomore, junior, and senior students the opportunity to have powerful experiences of service, communal living, prayer and learning about social justice. Student participants and adult chaperones travel to various locations to learn and serve. Each team helps with recruiting sponsors for the program and is expected to bring back their experiences to enrich SFP. Please contact the Campus Ministry Office for more information about sights and dates of Franciscan Immersion Experience.

Retreat Ministry

The retreat program is an essential part of our efforts of Christian and Franciscan formation at St. Francis Prep. Through participating in a retreat, students are able to deepen both their friendships as well as their spirituality.

NINTH GRADE

Foundations Day-students will take time as a ninth-grade class to get to know one another as they establish their identity as new students in our community. Students spend time bonding with their homeroom, do a class service project, and participate in Mass together.

TENTH GRADE

Led by student Retreat Leaders, the Sophomore Retreat is a mandatory retreat that focuses on the importance of values & building strong relationships. Each sophomore Religion class spends a day at Immaculate Conception Seminary experiencing a variety of large and small group activities, prayer, and talks given by the Retreat Leaders. Also, students have time to enjoy the grounds of the Retreat Center. Students are excused from all class meetings on the day of their retreat, but responsible for the work that is missed.

“JOURNEY” OVERNIGHT

Exclusively for junior students, this popular retreat gives students an opportunity to leave the rigors of the academic year behind and take time to reconnect with their God, classmates, and themselves. Interested juniors? Contact Dr. Sullivan, csullivan@stfrancisprep.org

SERVICE RETREATS

Several times throughout the school year, students and Campus Ministers will dedicate a school day engaging the local community through service, and follow-up with prayer, discussion, and reflection. Depending on the site, space can be limited to 6-15 students per experience. Interested? Contact Mr. Sempowich, ssempowich@stfrancisprep.org

TWELVETH GRADE

Focused on the theme of “Build our lives on a strong foundation,” this optional day away provides seniors time to reflect on the four years of high school and look forward to life after graduation. Participants examine who they have become, discuss upcoming changes, and discern what role God and faith have played or will play in their lives.

Sacramental Preparation

Ms. Ruotolo-Merkle and Fr. Ralph work with interested students who would like to receive the sacraments of Baptism, Holy Communion, and Confirmation. Please talk to your Religion teacher or a member of the CM Team or email Ms. Ruotolo-Merkle, mruotolo@stfrancisprep.org, for more information.

If you are interested in joining one of our student groups, please see:

Mr. Hafker & Ms. Gambino	Athletic Retreats
Mrs. Petry & Mr. Sempowich	Breakfast & Midnight Run Coordinators
Mr. Sempowich	Cunningham Park Clean Ups
	Franciscan Immersion Experiences
Ms. Ruotolo-Merkle	Extraordinary Ministers of Holy Communion
	Lectors
	Liturgical Assistants
	Morning Prayer Leaders
Mrs. Petry	Franciscan Youth Movement

Mrs. Oliveri

Liturgical Ensemble

Dr. Sullivan

Retreat Leaders

Ms. Ruotolo-Merkle &
Fr. Thimote Chereus

Sacramental Preparation Program

Ms. LoCascio

Soup Kitchen Coordinators

BELL SCHEDULE

Day	1	2	3	4	5	6	7
7:45 - 8:25	Z	Z	Z	Z	Z	Z	Z
8:30 - 8:40	COR	COR	COR	COR	COR	COR	COR
8:45- 9:25	A	H	G	B	A	H	G
9:30-10:10	B	A	H	G	B	A	H
10:15-10:55	C	D	C	D	C	D	C
11:00 - 11:40	D	C	D	C	D	C	D
11:45 - 12:25	E	F	E	F	E	F	E
12:30 - 1:10	F	E	F	E	F	E	F
1:15- 1:55	G	B	A	H	G	B	A
2:00- 2:40	H	G	B	A	H	G	B

COR

Each student is assigned at the beginning of 9th Grade to a class known as Cor. This group remains together for the four years of high school developing its unique identity and sense of belonging.

The Cor period serves the accomplishment of many functions. It allows for:

- official attendance taking
- distribution of MetroCards
- level assemblies
- distribution of notices of appointments
- interaction between the Cor teacher and students.

Students are expected to be on time for Cor, to remain in the classroom for its entire length, and to aid in the completion of the above tasks by complying with the order established by the Cor teacher.

The good appearance of the corridor outside the Cor classroom, the lockers used by the Cor, and the Cor classroom are the responsibility of the entire Cor.

DEVELOPMENT OFFICE

The Office of Development oversees St. Francis Prep's fund raising activities and manages all aspects of the school's constituent database which contains over 30,000 records. The Office of Development also coordinates alumni and donor events, reunions and receptions in consultation with the Alumni Director and the Alumni Board; produces all alumni and donor related publications; and is responsible for the day-to-day management of the SFP alumni website (<http://alumni.sfponline.org>).

LIBRARY

Library Mission Statement

The St. Francis Preparatory School library seeks to implement, enrich, and support the educational program and mission of SFP through access to resources and collaboration with faculty to integrate research and writing skills into the curriculum. Equally important is our commitment to encourage reading as a pleasurable, recreational activity by providing a large selection of age appropriate, engaging fiction and non-fiction, to appeal to our diverse student body. We take seriously our charge of creating life-long readers, researchers, and learners.

Library General Information, Policies, and Procedures

The library is open between 7:30 a.m. and 5:00 p.m. unless otherwise noted. On Fridays, the library will close at 4:30 p.m. unless otherwise noted.

A quiet, studious atmosphere is expected in the library at all times.

At present, the library's collection includes approximately 30,000 volumes of print books and ebooks. We also have pre-loaded audiobooks, called Playaways, and these are all available for borrowing with no late fees - ever. The library provides approximately 60 research databases, which provide scholarly resources remotely - so students can access them 24/7 from school or from home.

The librarian collaborates with classroom teachers throughout the year to help deliver the best instruction in research and writing.

Other services available to students include 9 printer/copy machines, which utilize the PaperCut Print Management System - the same system that most local colleges use.

- The library also houses 24 computers and 73 Chromebooks.
- A glass-enclosed conference room for faculty meetings and for student study groups is available with advance reservations.
- In order to run the library as effectively as possible, patrons are asked to adhere to the following policies:
- No talking on cell phone use allowed in the library.
- All students are automatically members of the library.
- A student ID Card is required.
- No book may be taken from the library without being checked out.
- Checkouts are for three weeks and may be renewed as many times as needed.
- Although the library does not assess fines for late materials, students must pay for any damaged or lost library materials.

Selection

Responsibility for the selection of library materials rests with the librarian. The circulating collection is kept up-to-date by continuous purchasing. Teachers and students are encouraged to recommend books both for required reading and for pleasure reading. The library strives to encourage independent reading and to help students cultivate a lifelong love of reading and research.

All materials selected should enrich and support students' and faculty's research and recreational needs. Materials for students should be chosen with level of knowledge, scope, and tone carefully in mind. Potential for appeal to students should be a high priority for all materials aimed at the student population, whether or not they are intended for independent reading.

The library is guided at all times by the St. Francis Prep Mission Statement.

- General considerations for all acquisitions:
- Lasting value of the content
- Enduring interest in the subject
- High degree of potential teen appeal
- Favorable reviews
- Quality and potential longevity of format
- Strength of present holdings in the same or similar subject areas
- Value commensurate with cost and need
- Authority of the author or reputation of the author
- With the exception of Foreign Language dictionaries, the library acquires primarily English language materials
- The majority of selections are current publications.

SFP-TV News

SFP-TV is a student produced TV network. The network is responsible for broadcasting a news show once a week, as well as live streaming of sports and other SFP events.

SFP GENERAL SCHOOL RULES

Please review the following rules as a family. Students are held accountable to know and respect each of these policies. Together, we can build a respectful community by being aware of what is expected while at SFP.

Administration has sole discretion in deciding its responses to students and families who are not in compliance with any school policies. At any time, if a school rule or a policy changes or is updated, the school will notify all members of the SFP community via email about these updates.

Academic Eligibility:

Tuition payments must be kept up-to-date for a student to be eligible for participation in Driver Education, student activities/athletics and school-sponsored trips. In addition, all school debts must be satisfied before Yearbook, Prom Bids, and Graduation materials are issued to seniors. Debts include, but are not limited to: tuition, detentions, other financial requirements, unreturned library and textbooks, Prep Card fees, activity uniforms, and musical instruments.

Academic Eligibility for Extracurricular Activities:

A student who fails three or more subjects at the end of a quarter is ineligible to participate in any extra-curricular activity or sport, including tryouts, practices, and rehearsals, during the following quarter.

A student who fails two subjects at the end of the quarter is ineligible to participate in any activity or sport, including practices and rehearsals, until a mid-quarter evaluation during the following quarter. If the student is failing any two subjects at that time, he/she will remain ineligible for the remainder of the quarter.

Students who fail two or more subjects in June will be on probation in the fall. If a mid-quarter report shows them failing two or more subjects, they will forfeit their eligibility until the end of the quarter.

Announcements:

Students are responsible for checking monitors, reading their goggle classroom accounts, listening to PA announcements, reading e-mails to their SFP accounts, and checking the SFP website for important information and deadlines.

Doors: All doors to enter the school MUST be closed at all times. Students may not open a door for anyone. Signs are posted as a reminder. At the start of the school day, the East lobby doors are to be used; security is posted at the entrance.

Once students enter SFP, they MAY NOT exit the building without permission (from the Attendance office in E101) until their official school day has concluded.

Student Absenteeism: Attendance Matters (Absence, Lateness, Early Dismissal)

Please read carefully as this is a revised policy starting September 2025:

Administration has sole discretion in deciding its responses to students and families who are not in compliance with these or any school policies. Students are expected to arrive at school on-time, attend school daily, and be prepared for the day. Your cooperation is greatly appreciated and will result in your optimal success.

Official Attendance is taken daily in COR and in each class.

COR: All students are expected to be on time for their daily COR period. During COR, the official daily attendance is taken. We begin every day in COR with Prayer and the Pledge of Allegiance; students are required to stand for both the Prayer and Pledge.

Absence, lateness and Early Dismissal

Absence is defined as missing class due to being absent for the day, arriving late, or leaving early.

- ï Students who exceed 5 days absent in a class (in any combination, as indicated above) during a quarter will lose 5 points off the quarterly grade.
- ï Students who exceed 10 days absent in a class during a quarter will lose 10 points off the quarterly grade.
- ï Students who exceed 15 days absent in a class during a quarter will lose 15 points off the quarterly grade.
- ï Students who exceed 22 days absent at any point during the school year will meet with the administration and may be subject to dismissal from St. Francis Prep.
- ï Students who are late more than 20 minutes for Z period will have that lateness count toward the total number of days absent for that marking period.
- ï Students who missed X period due to leaving early will be marked absent for that class.
- ï Students who participate in an approved school activity will not be considered as absent for any class they miss while involved in that class.
- ï Teachers will include on the course outline a classroom grade that includes participation, promptness to class, effort, preparedness, etc., equaling up to 10% of the final quarter grade.

This policy defines the specific number of times missed from classes to indicate the importance of being in school daily and on time.

If students are ill at any time during the quarter, that is considered an absence. No exemption will be provided. Only after a total of 5 days absent due to illness in a quarter will medical documentation (for

day 6 or beyond) be reviewed.

Please avoid taking time off from school related to travel or other personal reasons. If such time is taken and additional days absences occur during a quarter are related to illness, the time for travel will be included in the total number of days absent.

Example: If a student takes days off for travel or personal reason and then gets sick for several days, if the total number of days absent is more than 5 days, an academic penalty will occur. The days missed due to illness will not be exempt because the days absent for travel or personal concerns were the reasons the absences exceeded 5 days.

Even with specific medical documentation, in the example above, the penalty will occur.

When a medical note is submitted, that note must contain specific details of the medical visit including accurate date of visit. Any notes stating “seen in office” or “seen for professional consultation” are not reviewed. If a student has a significant medical matter that results in more than 5 days absent (for example, surgery or hospitalization), such notes must be submitted upon return or sooner to be eligible for review.

We will not accept any medical notes after the time-period student was absent. A review will not necessarily result in an exemption; exemption is on a case-by-case review, including the total number of days absent in the quarter, and the reason.

The best approach to avoid an academic penalty is to be in school daily and avoid taking time off for non-medical reasons.

Lateness

After 5 days late and after every subsequent lateness, a detention will be issued. We will not reset the number of latenesses after each quarter. Students will serve detention after school on the day of the infraction. There will also be extended detentions (3 hours) for excessive lateness (20 or more times during the year) and for behavioral infractions.

We understand that there may be underlying issues affecting a student's attendance. Our school offers various support services, including counseling, academic assistance, and resources for families. If your child is experiencing difficulties that affect their attendance, please contact our Guidance Office at 718-423-8810, ext. 212 for assistance.

Regular attendance is crucial for your child’s academic success and personal growth. Your cooperation and support in reinforcing these policies are greatly appreciated. Should you have any questions or concerns, please do not hesitate to contact the attendance office at 718-423-8810 ext. 221 / 222.

Cafeteria: Students are expected to utilize the cafeteria in a respectful and mature manner. Students must clean their area upon leaving. Food and beverages must remain in the cafeteria. Any concerning issues that arise will be addressed by the Deans, and further intervention will occur. Respect is expected for the space and area and all who work there. The cafeteria and library will close every morning at 8:20 a.m. to ensure all students arrive at Cor on time. The cafeteria and library will re-open after Cor at the 8:40 bell. **NO Outside food delivery permitted the school day (7:00am -3:30pm)**

Cell Phones:

All students are required to place their cell phones (turned off) in their assigned hallway lockers, secured with their school-issued lock, each day **upon entering the building**. Students may remove their phones only at the conclusion of the school day. Student must keep the phone off until they exit the building. Students who own any kind of smart watch, smart glasses, or other related devices must put those items in

their locker.

This policy is in effect to help students be fully engaged in their learning. We hope to discourage students from unnecessary viewing of social media, posting messages, and being distracted by inappropriate social interactions. Research indicates that excessive cell phone use can have many adverse effects.

We strongly suggest that all parents and guardians have their child's school-issued email address. Students may check their email during their free periods and lunch periods on their iPads.

First time infraction of this policy will result in Extended Detention (no warnings).

Second infraction will result in suspension, followed by a meeting with the Principal to discuss possible expulsion from SFP.

*It is a personal decision to ignore this rule: Please avoid any negative consequence. Put your phone and other devices in your locker as this policy states.

Dangerous Items:

Laser pointers, water guns, toy guns, knives, mace, stink bombs, fireworks, heavy chains, drones, or any other remote controlled devices and any other item deemed dangerous are not to be brought onto the school property. The Administration has sole discretion to define and respond to any items that pose a concern to the safety and welfare of the entire school community.

Detention:

Students who receive detention(s) must serve them in the designated location and time given.

Detention will be issued on a daily basis (to be served 2:50 – 3:30 on designated days, while other detentions may require Extended Hours (Weekdays from 2:50 p.m. – 5:30 pm). The Deans make the decision of which type of detention a student will receive depending on the reason, history, and severity of the infractions.

Detention takes priority over an after-school job or activities and must be served that day.

It is in the best interest of the students to avoid breaking any school policy to ensure their after school time is available for their own personal use. SFP expects full compliance with all other school policies. When a student is suspended for disciplinary infractions, the punishment affects academics. A student, under suspension, maintains responsibility for all academic work covered during the time of suspension from his/her classes.

Dismissal of a Student from SFP:

Violations of school regulations or behaviors that are illegal or inappropriate will not be tolerated.

Consequences are at the discretion of the Principal with recommendation of the Deans. It is in the best interest of students to comply with all school rules and policies. Mutual respect and proper behavior is expected. If any issues occur, each will be addressed on an individual basis. In cases when students are dismissed from Prep, please be aware that they may not attend any function at SFP. Any students involved in theft, fighting, disrespectful comments or actions, or any other behavior deemed problematic by the administration, will be suspended. There will be further review by the Deans and the Principal as it relates to possible expulsion from SFP.

Doors:

All doors to enter the school MUST be closed at all times. Students may not open a door for anyone.

Signs are posted as a reminder. At the start of the school day, the East lobby doors are to be used; security is posted at the entrance.

DRESS CODE:

ALL students are required to be in full school uniform from the start of the school year.

The first day of school is September 3rd for grades 9 and 10 and September 4th for grades 11 and 12.

**First full day of classes for all levels is September 5th.
ALL CLOTHING IS TO BE NEAT AND CLEAN**

- ï All students must be in full uniform upon arrival to school and remain so until the conclusion of the school day.
- ï All clothing must have approved SFP insignia.
- ï All uniform pants must be purchased from Flynn and O’Hara. Pants must be relaxed fitting. **DO NOT** alter pants in order to create a tight-skinned appearance.
- ï All SFP Polo Shirts are purchased from Flynn and O’Hara. Additional SFP approved Polo shirts are also available for purchase in the SFP bookstore, or from SFP Athletics.
- ï Any undergarment worn under the SFP Polo must be the same hem and sleeve length as Polo.
- ï **Students must always have an SFP polo on. If SFP sweatshirt is worn, the collar of SFP Polo must be seen at all times.**
- ï Students may wear approved SFP Sweatshirts. No Hooded sweatshirts are permitted during the school day.
- ï Specific guidelines for each level must be adhered to:
 - **Beginning with the Class of 2029 may only wear the SFP-approved quarter zip from FlynnOhara.**
 - **Athletic and Club Quarter zip sweatshirts may be worn by all levels who are members of such teams or clubs.**

Footwear: MUST be all black. Students may not wear Crocs, rubber shoes, heels, slipper type shoe, or footwear with holes.

Outerwear items: Coats, hats, jackets, and other weather-related items must be secured in student’s locker during the day. **Hair:** Must be neat and well-groomed and may not cover student’s eyes. Any dye color such as green, pink, blue, etc., will not be permitted. To best guide this policy, hair color is required to be natural human hair color. For the purpose of this policy, natural human hair color is defined to be black, brown, blond, natural red, or grey.

Any student in violation of the hair color policy will have extended detention and must correct hair color before returning to school.

Earrings: Only on the ears. Any other piercings are not permitted.

Student backpacks: Students may carry their backpack (clear or non-clear) during the school day. If concerns arise regarding what type of backpack may be carried during school, an updated message and directions will be shared with both students and families.

At their discretion, Security has the right to randomly search any backpack.

PLEASE NOTE: SFP has the sole discretion in determining if a student’s attire or appearance respects the school policy. Any concerns in this area will be addressed immediately by the Deans. Students must prepare for inclement weather, and have uniform items that fit them properly each day. It is the family’s responsibility to purchase any additional items if a need arises. Failure to be in school uniform will result in detention. Excuses, such as clothes not laundered, left at another location, size changes, and limited items, are not valid excuses to arrive out of uniform. Any pattern of this will result in parent contact.

Dress Down Day Rules: During the school year, students may be given an opportunity to promote a special event. On these occasions, specific reminders will be announced prior to the day. In most cases these opportunities to dress down are limited and require a specific T-Shirt that can be worn in place of SFP Polo. However, students must remain in the SFP Uniform Pants and Footwear, unless other directions are provided by the administration. The T-Shirts are usually associated with special events such as the School

Play, Fundraisers, and certain Academic Department Activities. Students do not have to participate in any of these specialty purchased T-Shirt days. In such cases, they remain in full uniform.

Regular Physical Education clothes for all P.E. classes must be worn.

Driver Education:

Driver Education instruction at St. Francis Prep is scheduled not to interfere with the school day. Fall and spring semester classes, for both lecture and driving, are conducted **BEFORE SCHOOL** (6:45 a.m.) and **AFTER SCHOOL** (2:50 p.m.) Monday through Friday with some driving classes meeting on weekends.

Summer Driver Education is offered as a 6-week program (last week of June through the first week of August). Students will be required to attend 3 classes a week.

Attendance at a weekly lecture class and a weekly behind the wheel lesson are required to earn a completion certificate (MV 285). In order for students to be eligible to take a DMV road test, they must have completed Driver Education and had their permit for 6 months. Parents are required to complete a Certification of Supervised Driving form (MV262) before a scheduled road test.

To earn a Driver License you **MUST**

- 1) Be 17 years old
- 2) Pass Driver Education (MV285)
- 3) Pass a DMV Road Test

Drugs, Alcohol, Tobacco, Vaping:

The Administration has sole discretion of its response to any such incident. SFP reserves the right to require lab tests for any student based upon reasonable suspicion, and also has the right to conduct random searches of lockers and bags, if warranted. Students will be directed to empty their pockets. Smoking and Vaping are not permitted within the school or on school property. Violations of this rule will result in suspension, followed by parental conferences with the Principal to review possibility of expulsion from SFP.

Any student supplying or selling illegal items will face automatic dismissal from SFP.

Drug Intervention:

Any student who voluntarily requests assistance will be given the opportunity with the support of the Guidance Counselor, School Nurse, and the Administration and in consultation with parent / guardian to seek professional help toward adopting a healthy lifestyle.

Electronic Devices:

iPads and other devices permitted for educational use are under the strict direction of the faculty and administration. Any inappropriate non-educational use of such devices is unacceptable and will be addressed in accordance with SFP policies.

Students must remove all ear buds and earphones once they enter the building.

Elevators:

Only faculty and authorized persons are to use the elevator. Students needing to use elevators must consult with the school nurse and Deans Office.

Fire Drills , Shelter-In Drills, Lock Down Drills

Because of the seriousness of all fire and safety regulations, students must follow all drill instructions. Strict silence and order must be maintained during the fire drill. Fire Drill Regulations will be strictly enforced. Details are reviewed in student assemblies during the year.

Gambling:

Gambling of any kind, including but not limited to sports sheets, pools, pyramid schemes, chain letters, poker, etc., is not permitted in the school. Card playing is not allowed. Playing games on electronic devices is not allowed.

Grading Policy (see page 7) Guidance Services (see page 18)

Hall Behavior

Students are expected to behave in a safe and orderly fashion whenever in the school building. Pushing, shoving, yelling, using bad language, blocking passage, or disturbing classes before, during, or after school is strictly prohibited.

Students who have free periods must go to the Library, Cafeteria, or non-classroom areas during that time. Students are **NOT** permitted in the classroom wings without a Hall Pass during class time.

Students are not permitted in other classrooms.

During P.A. announcements, students are expected to stop and listen before continuing on their way.

Harassment and Bullying Policy and Procedures:

It is the policy of St. Francis Prep to provide a positive and discrimination-free educational and working environment. No forms of harassment or bullying - visual, verbal, cyber, or physical - will be tolerated. All members of the St. Francis Prep community share the responsibility for avoiding, discouraging, and reporting any form of harassment.

Members of the school community found in violation of this policy may be disciplined, up to and including being discharged or expelled from school.

Retaliation against persons raising concerns about harassment is prohibited and constitutes separate grounds for disciplinary action up to and including discharge or expulsion from the school.

Harassment and Bullying Reporting:

If you believe you have experienced or observed harassment, report the incident immediately to the following: Principal, Mr. Patrick McLaughlin (N-121) Assistant Principal, Dean of Students, Ms. Gerilyn Coccia (E-101), or any other administrator in the school.

Your Guidance Counselor is also a person you can report such incidents.

All reports will be promptly investigated while protecting the privacy of everyone involved whenever possible. St. Francis Prep will take any action necessary to correct the situation and will not allow any retaliation against anyone who makes a good faith report of alleged harassment.

Health and Related Data (see page)

Honor Code:

Students at St. Francis Prep commit themselves to honesty in all their academic work. Academic dishonesty (cheating) is taking credit for work that is not one's own. Cheating includes, but is not limited to, the following items:

- i giving or receiving aid on an exam or attempting to do so
- i copying homework

- i not documenting sources (including use of the Internet)
- i use of AI technology to construct essays or complete assignments
- i plagiarism
- i giving or getting the answers for a test in advance
- i forgery
- i misuse of calculators
- i taking photos of any academic documents

Any behavior that compromises the integrity of a student’s work or a teacher’s assessment of that work constitutes cheating. Students who misrepresent themselves and their work face serious academic consequences. Individual classroom teachers will explain in detail policies regarding academic honesty relevant to their discipline and course. There are also school policies and consequences for violating the commitment to academic honesty. When a student cheats, the teacher involved will contact his or her parents or guardians; the student will also fail the assignment on which the cheating occurred. Subsequent incidents of cheating will carry increasingly severe consequences. Repeated incidents of cheating can lead to a student’s dismissal from St. Francis Prep.

Identification Cards (I.D. Cards)

ID Cards: Students **MUST** display their SFP Lanyard with their current ID card at all times. Students must be sure to arrive daily with their ID card. Students will not be permitted to attend class without an ID card. **Students are not permitted to give or share their ID card with any other student.**

- i **First offense:** Students who forget their ID card will be permitted to buy a new one in room E101. Please be sure to arrive with your ID card to school each day. Students will be not be permitted to attend class without an ID Card
- i **Second offense:** If students forget their ID card again, they will be issued detention for that day and must purchase another ID Card.
- i **Third offense:** If students forgets their ID card a third time, they will not be permitted to buy another one at that time. Instead, the student will be suspended for the day and sent home.

Interscholastic Sports and Student Activities:

A complete listing of Interscholastic sports and student activities, and their moderators can be found on pages 26 and 27 of this calendar. Daily announcements about these sports and activities are printed on the television screens in the lobbies, library, and cafeteria, and on several bulletin boards located outside the gym and cafeteria.

(See also under *Academic Eligibility for Extracurricular Activities*)

Lateness - Student (see under Attendance)

Lateness – Teacher:

If a teacher has not arrived for a class after it is scheduled to begin, a representative from the class is to report to the Assistant Principal for Faculty and Instruction in Room N 121. All students are to remain orderly and await further instruction. Students are **never allowed** to dismiss themselves.

Additionally, if a student “believes” a teacher may be absent, the student still must go to class on time and follow any special instructions if the teacher is absent. Students must not presume class is cancelled.

Library:

The cafeteria and library will close every morning at 8:20a.m. to ensure all students arrive at Cor on time. The cafeteria and library will re-open after Cor at the 8:40 bell.

Lockers:

On the first day students begin school ALL students MUST place their school lock on their assigned locker.

Freshmen and new transfer students will be given their two locks on this day. All returning students, who may have lost their school lock, MUST purchase a new one over the summer. Call the school to confirm when bookstore is open OR students will be required to purchase the lock on the first day.

ALL students must have their second lock for Physical Education Days. Security has the right to search lockers.

Students may go to their lockers 5 minutes before or after a period. Students may not hang out by their lockers during the school day. Students may not arrive late to any class because they went to their locker. Plan accordingly when to go to your locker based upon your schedule.

Lost and Found:

The Lost and Found is located in the Deans' Office, E-101.

OMNYCards

Students receive **one OMNYCard in September** that remains active through the following August.

- **Usage restrictions:** The MTA electronically tracks each card. It is illegal for anyone other than the student to whom the card is assigned to use it. The MTA may confiscate and deactivate any card that is misused.
- **Replacement cards:** Supplies are limited at the MTA's discretion. To request a replacement, the student must report to the General Office with a signed note from a parent; detailed instructions will be provided at that time.
- **Fare benefit:** The card provides **four free rides per day, at any time, every day of the year—including weekends, holidays, and the summer break.**

Parent Portal (PowerSchool):

Parents and guardians and your student will have access to the SFP Parent Portal. This allows parents and guardians the opportunity to check on the student's grades, discipline, attendance, and medical logs. Parents and guardians will receive their Access ID and Access Password at Back to School Night in mid-September. There will also be staff on hand to answer Parent Portal questions. If you are unable to attend that evening, the information will be mailed home to you.

Personal Property:

It is strongly suggested that students not wear expensive clothes, such as leather jackets or jewelry, or carry large sums of money to and from school. The school is not responsible for the loss or theft of private property. Students must always lock their assigned lockers with their school-issued lock. Students must not share their combination with anyone.

PowerSchool:

See Parent Portal above.

Public Relations & Marketing:

St. Francis Preparatory School has the right to use photographs/recordings for publicity, promotional and/or educational purposes (including but limited to publications, presentations or broadcast via newspaper, internet or other media sources). If you choose to decline to have your child photographed/filmed please contact GZerilli@stfrancisprep.org with a written statement including your child's name and ID number.

Residence:

It is expected that all students reside with a parent or guardian. If not, the school requires that the parent inform the school in writing of the student's approved address and the name of the adult to be contacted in case of emergency.

Whenever the custodial parent(s) will be traveling, the school must be notified in writing of the name of the person responsible during the parent's absence and the approximate duration.

When the student moves or changes telephone information, this information needs to be recorded in the General Office. This should be done as soon as the new information is available.

Restrooms:

Restrooms are to be utilized appropriately and exited; there is no hanging out in the restroom. Any student misusing the restroom will be referred to the Deans. Please respect the space and all who utilize it. **One person in a stall at a time.** Students requesting to use the restroom during class time are required to ask permission from the teacher and use the QR code to obtain a pass by using their iPad.

*If a student requests to use the restroom often, the Deans will speak with the student, contact the parent or guardian, and, if necessary, refer the student to the school nurse.

Student Backpacks:

Students may carry their backpack (clear or non-clear) during the school day. If concerns arise regarding what type of backpack may be carried during school, an updated message and directions will be shared with both students and families.

At their discretion, Security has the right to randomly search any backpack.

School Closings - School Messenger System:

A **School Messenger call** will notify your primary phone number on record. This is used for all school emergencies (weather related or other). You may also check our website (www.sfponline.org) and all news and radio stations.

School Property:

The school is legally responsible for a student's well-being during school hours. **Upon entering school, students must remain on school property at all times during the school day.**

Students who are free during the school day and choose to go outside **must** remain in the parking lot area (by benches) directly behind the cafeteria. Students are not to go beyond the fence into any section of the park. Infractions of this rule will result in detention or suspension. If for any reason students must leave the school premises, they are to secure a pass from the Attendance Office in Room E-101 after presenting a parental note and call. Permission to go to a student car is granted only by a Dean.

Although not school property, **students are not permitted to smoke or loiter ("hang out") on the bridge**

over the Long Island Expressway at any time.

Students are permitted to make purchases in local area stores before and after school, but are not allowed to “hang out” or smoke outside these stores.

School-Sponsored Trips:

At various times during the year, school trips will be offered. Parents will be asked to sign permission forms and make checks payable to St. Francis Prep. Students are not permitted to organize their own or competing trips, nor are students allowed to advertise, collect money, or in any other way use the school’s name or imply that the school is associated with or sponsoring an outside trip.

Security Personnel:

Security personnel are on duty school days from 6:30 a.m. to 6:00 p.m. All security issues can be reported by calling 718-423-8810 ext. 301. In case of an emergency, please call 911 before calling the school.

Security personnel do remain later for special events.

Service:

The school recommends that all students be involved in service activities during their years at Prep. Examples of School Service are the following:

- i volunteering during Open House
- i Christmas Party for “Our Friends with Special Needs”
- i Mass
- i Retreat Leaders
- i Peer Counselors
- i Peer tutors

Examples of Christian Service are the following:

- i helping at parish Mass or CCD classes
- i visiting the sick at hospitals or nursing homes
- i working in soup kitchens
- i coaching sports

Christian Service may be taken as a junior elective and is arranged through the Religious Education Department.

All students applying for membership in or who are members of the National Honor Society must be regularly engaged in service activities both in and out of school.

Social Media:

Students who have personal social media accounts do not have the right to bring harm to or damage the reputation of the school or any individual in or related to St. Francis Prep.

Any student who posts negative items or comments will be subject to suspension or expulsion. We expect parents and families to monitor their child’s activity on the Internet and remove anything inappropriate.

SFP takes this matter seriously and has a no-tolerance policy for any infractions.

For the protection of students, never publish your full name, address, phone number, or any other information that can be used to identify you, your family, or any of your friends.

Doing so can help someone with bad intentions to locate and contact you, a friend, or classmate with potentially awful consequences. Never trust anyone you meet on the web. Pictures and profiles can be

deceiving, and often they are created to deceive. Your online safety is your responsibility. Never go to meet someone you have met online. Be smart and protect yourself and your friends.

Student Cars:

Students are **not** permitted to park their cars in the schoolyard or street parking designated for faculty. Students doing so risk a fine or detention.

Double Parking:

DO NOT DOUBLE PARK, PARK IN BUS STOPS, OR BLOCK THE SCHOOL DRIVEWAY AT ANY TIME.

- Please drop off your child in a safe manner by the curb, not in the middle of the street.
- Please remind your child to cross at the traffic light.
- We remind the students to safely travel in and out of the building during arrival and dismissal.
- Please respect our security members if they need to address you regarding any unsafe parking around SFP.

Student Government:

Please refer to page 24.

Student Portal (PowerSchool):

Each student has access to the SFP Student Portal. This allows students the opportunity to check their grades, discipline, attendance, and medical logs. They need an Access ID and Access Password in order to establish their account.

Summer School:

Any student who fails a class or multiple classes for any semester or at the end of a school year **MUST ATTEND** summer school at St. Francis Prep. Any student that does not attend summer school at SFP will not be able to return to SFP the following school year. Students who fail 4 or more classes may not attend SFP summer school and may not return to SFP the following year. SFP Registrar will contact such parents to complete the transfer process.

Technology Center:

The St. Francis Prep Technology Center (W-201-A) is a complete support center for all members of the St. Francis Prep community. The hours of operation are 7:45 a.m. to 3:00 p.m. on all normal school days and during summer school. During operational hours, all levels of assistance are available, such as class schedule information, assistance with school-issued iPads (including recovery and repairs) and apps. Parents and guardians can also receive support with use of their PowerSchool Parent Portal.

Technology Acceptable Use Policy:

Our full Policy can be found on the SFP website under Technology.

SFP takes this matter seriously, and has a no-tolerance policy for any infractions.

Visitors:

All visitors must enter through the main entrance on Francis Lewis Blvd. and obtain a Visitor's Pass after personal identification is provided. This pass must be displayed while in the building and returned upon departure. Students may not invite friends or relatives to visit with them at school.

Working Papers:

Please obtain an application in the General Office (Room N-109). Only SFP students will be able to obtain working papers. After picking-up an Application from the General Office, students must complete the form and have a parent or guardian sign it.

*If students need the SFP Nurse's approval, please see the School Nurse before returning the completed application to the General Office. Complete the following steps:

- i Part I of the application should be completely filled out with the student's Social Security Number and a parent's signature.
- i Students must have a physical examination. It may be obtained from your private physician or the school doctor. A student's private physician must write on the prescription pad the date of the exam, findings, and that the student is capable of working. The doctor must sign and stamp it. If students have a physical exam on file in the Nurse's Office dated within a year from when they are requesting working paper, the Nurse may approve the application. If not, an updated physical will be required.
- i If students have medical issues on file that restrict them from participating in Physical Education, that will be reviewed prior to any possible approval of working papers.
- i A form of ID is required: Birth Certificate, a VALID Passport, Driver License, Permit, or State I.D.
- i Bring the following to the General Office at dismissal the application signed by a parent the Doctor's Certification of Health (or SFP nurse's approval on application) and a form of identification
- i Only the SFP **Student** can pick up his or her working papers.

As of September 1991, the Child Labor Law has been changed in regard to work hours for the employment of children less than 18 years of age. It states that while school is in session, minors 14-15 years of age are not permitted to work after 7:00 p.m., and minors 17-18 years of age may not work after 10:00 p.m.

EXCEPTIONS TO THE LAW WILL NOT BE AUTHORIZED BY THE SCHOOL.

GUIDANCE AND COLLEGE INFORMATION

Guidance

Personnel

Ms. Robyn Armon – Director of Guidance and College
Counseling/Chairperson of Guidance Services

Ms. Becky Barell

Mr. Peter Bosco

Mrs. Danielle Forte

Mrs. Laura Hassett

Mr. Michael Hernandez

Mr. Nicholas Lombardo

Mr. Brandon Magenheim

Mrs. Josephine Morrone

Mrs. Nancy Williams

Mrs. Renee Eagle, Guidance Office Assistant

Mr. Jack Lynch, College Office

Counselors' Assignments

CORS	COUNSELOR	ROOM
Director of College Counseling	Ms. Robyn Armon	N-201
102, 103, 202, 203, 302, 303, 402, 403	Mr. Brandon Magenheim	N-206
104, 105, 204, 205, 304, 305, 404, 405	Mr. Peter Bosco	W-101
106, 107, 206, 207, 306, 307, 406, 407	Mrs. Josephine Morrone	W-115A
108, 109, 208, 209, 308, 309, 408, 409	Mr. Nicholas Lombardo	W-101
110, 111, 210, 211, 310, 311, 410, 411	Mr. Michael Hernandez	W-019B
112, 113, 212, 213, 312, 313, 412, 413	Ms. Becky Barrell	W-101
114, 115, 214, 215, 314, 315, 414, 415	Mrs. Nancy Williams	W-019C
116, 117, 216, 217, 316, 317, 416, 417	Mrs. Danielle Forte	W-115B
101, 118, 201, 218, 301, 318, 401, 418	Mrs. Laura Hassett	W-101

Mrs. Jennifer Cardillo, College Office Assistant W-101

Mrs. Renee Eagle, Guidance Office Assistant N-101

Career Counseling

The purpose of this program is to educate students with respect to careers and to assist in their decisions concerning career and college choices. Counselors meet with students to work on the Naviance Program.

Educational Counseling

In order to assist students to succeed academically and make good course selection decisions, the department offers educational counseling. Students may request these sessions or they may be initiated by the counselor or referred by a teacher.

Guidance Services

Guidance services provide an integral part of the education process. Assisting with the optimal development of each student is the primary goal of the department. In order to work toward this objective, the department offers a wide range of guidance services including Career, Educational, and Personal Counseling. All guidance programs are based on the value of self-understanding, self-acceptance, informed decision-making, and the ability to engage in actions that are responsible, satisfying, and productive. Our objective is to provide services without prejudice based on any status or condition. This department is committed to responding to the diverse needs, interests, and abilities of our students.

The department serves the entire school community. A close working relationship among members of the department, administration, faculty, and parents is essential to the effective delivery of services to the students.

Peer Counseling

The Peer Counseling Program facilitates the transition of our 9th graders into high school. In September, members of the senior class assume the position of Peer Counselor for small groups of 9th graders.

Personal Counseling

Individual counseling sessions are offered for those students who need assistance with personal issues. Students may see the counselor assigned to them. Appointment sheets are available in the Counseling Center in Room W-101. Parents who have concerns regarding their son or daughter can make a referral to the assigned counselor.

Referral Service

A resource of mental health providers in the surrounding area is available from the Guidance Department. All of the recommended private practitioners and agencies have been contacted and evaluated by our staff.

Support Groups

The Guidance Department conducts various small groups made up of students facing common personal issues. These groups usually meet during the school day. Some groups meet for a predefined number of sessions, others run indefinitely. A student's membership in a group is considered *private*. Based on student need and interest, new groups may be started, while others may not be offered every year. Additional information concerning these groups may be obtained from your counselor.

Tutoring Program

Many students serve the Prep community by volunteering to tutor students who need help in specific subjects. Students needing assistance are encouraged to request a tutor in the Counseling Center in Room W-101. Sessions may be scheduled before or after school or during a free period.

College Information

Guidelines

You will need all, or some of the following information, for filing your application:

School Telephone: 1-718-423-8810

SFP CEEB Code: 330835

SFP Center Number: 33-426

SFP Accreditation:

New York State Board of Regents

Middle States Association of Colleges and Secondary
Schools

New York State Association of Independent Schools

SFP Grading System

Passing Grade: 75%

College Recommendation Grade: 80%

Honor Grade: 90%

Each Honors Course receives 4 additional points added to the final course grade; AP courses receive 6 quality points.

Principal's List: an average of 95% or higher each year

Optimate Society: an average of 90% each year

Honors Courses are listed as honors courses and are designated as such on the student's permanent record card.

Honors Courses and Advanced Placement Courses are very important if you hope to be accepted in any of the more highly competitive colleges. The quality of your courses and the grades you receive in them very often determine whether or not you will be accepted.

Check the admission requirements of your particular college. Discuss your choice of course and/or career with your parents, your subject teacher, and your counselor.

Procedures for Submitting Applications to the College Office:

It is the responsibility of every senior to register for Naviance Family Connection and the Common Application.

Once you have completed filling out your applications online, you must submit the Application Transmittal Form Blue Sheet, along with \$5.00 in cash, to the College Office in N-201.

College Office hours for submitting applications are Monday-Friday 8:00 a.m. – 3:00 p.m.

Letter of Recommendation: Many schools request that students submit letters of recommendation with their applications. Colleges are looking for an assessment of your academic performance; therefore, it is strongly suggested that you request a letter of recommendation from a teacher who taught you in a major academic subject.

Letters of recommendation do not have to accompany your application, teachers can send them separately.

Scholarship applications that require a transcript must be submitted the same way as any college application.

Students are responsible for having their standardized test scores sent directly to the colleges to which they are applying.

Students may do so by logging on to: www.collegeboard.org and/or www.act.student.org and following instructions for test score submission. This can also be done when you register for the SAT or ACT by listing the colleges you wish to receive your scores.

Failure to follow any of these procedures could result in your application arriving late to the college. If you anticipate a problem, please speak with your counselor in advance so that possible alternatives, if any, may be pursued.

IMPORTANT DATE: *Collection locations will be announced...*

October 1st Accepting Early Decision/Early Action /Regular Decision Applications

October 16th Early Decision/Early Action – Deadline

November 2 CUNY Applications recommended deadlines due in the College Office

December 17th Last Day accepting College Applications until January 6, 2025.

For more information and to register for SAT Tests 2025/2026 please visit www.collegeboard.com

For more information and to register for ACT Tests 2025/2026 please visit www.act.org

HEALTH AND RELATED DATA

The Nurse's Office, located in Room N-125, is staffed by a full-time nurse and assistants.

A recent physical examination is mandatory for all 9th and 11th graders and transfer students. Any student engaged in competitive sports and activities must have an annual physical examination after June 1, of this year. The form must be signed, dated, and stamped by a doctor. Parent and student permissions are required for each sport and the form must be submitted before a student can try out. If a parent signs a Permission Form the same day the form is obtained from the nurse, the parent must sign it in the Nurse's Office. If there is a difference of opinion regarding a medical problem, the school nurse has the absolute authority to determine the physical capability of a student to participate in a sport.

Any physical form altered or changed by a student or parent will result in a suspension from the sport.

Immunization documentation is required of all incoming students. No student will be admitted to school without required proof of complete immunization. Immunizations must be submitted, complete and up to date before sport try-outs.

Any student with a medical problem must submit an annual update to the school Nurse's Office in Room N-125. Students who are not participating in physical education class in JUNE must submit updated medical documentation before September of the next school year.

At its discretion, the school may request a physical examination of a student if it is deemed necessary to promote the welfare of the student and the school.

[SPORTS Forms required for try-outs:](#)

re links available on All students who plan to try out for sports must submit the SPORTS physical exam form (Date June 1st or after the current year) and the Interval health history form (the Interval Health history form needs to be completed by a parent / guardian related to the last 12 months).

Both these forms are medical office page. Please print and complete fully and submit to the medical office or via email to medical@stfrancisprep.org (any forms submitted after August 1st will delay review and possible clearance for try-outs: please submit early in the summer to avoid any delays).

Wheelchair/Crutches/Cane

A newly injured student must report to the Nurse's Office upon entering the building with written documentation from a doctor.

Injured students who are required to attend school in a wheelchair/crutches/cane will do so on the written recommendation of a doctor.

Physical Education/Athletics:

A physician's note is required to excuse a student from physical education after two consecutive excused classes. A physician's clearance note is required to then return to physical education.

If a student is taken out of physical education for medical reasons, the student must be taken out after school sport / activity.

Any student who is injured in their SFP activity, team sport, practice or game, must get a doctor's note to return to school

Attendance

A student must arrive at school no later than 1:15pm on a school day to be able to attend sports, practices, or school event

Elevators

Only faculty and authorized persons are to use the elevator.

Students needing to use elevators must submit written permission from their doctor. An elevator pass will be issued to such students. The Dean's office provides the key.

Illness

If students become ill during the school day, they should report to the Nurse's Office in Room N-125, with a note from the classroom teacher. If for some reason the medical office is unavailable, students are asked to report to the Deans' Office.

A parent or his/her representative must come to take a sick student home.

A parent/guardian can request a cab or give written permission (email) for the child to take the bus home, at the discretion of the nurse.

The nurse or a school representative will speak with a parent or a person designated on the Emergency Card before a student can be dismissed for illness. Students are not to leave the building without a pass from the Attendance Office in Room E-101 after seeing the nurse.

A doctor's note is required to readmit a student for absence due to surgery or chronic illness. Students must be free of eye symptoms following "pink eye" before returning to school.

Any student who suffers a head injury/concussion must have a doctor's note to return to school/physical education and their sport.

When a school representative deems emergency treatment necessary, 911 will be called and the student will be taken to a hospital emergency room with a school representative if the parent is unable to arrive. The ambulance driver, not the school, determines the hospital chosen. Parents will be notified immediately.

Insurance

Each student is covered by a standard school accident policy. This policy covers a student in school, traveling to and from school, and to and from all authorized school activities. For further information, call the Nurse's Office, ext. 234, or the Athletic Office, ext. 223, during the year.

Medication

Any student taking medication prescribed by a physician during school hours, must report to the Nurse. Students who carry inhalers, epipens, Benadryl, or diabetic medication and equipment must have MD notes and signed self-medication release forms on file.

Details regarding head injuries and concussion protocol is located on the medical page link (top of SFP homepage)

*“Start by doing what’s necessary;
then do what’s possible;
and suddenly you are doing the impossible.”*
- St. Francis of Assisi

National Honor Society

Membership in the Franciscan Chapter of the National Honor Society requires a standard in scholarship, leadership, service, and character. The Society recognizes the total student who excels in all these areas.

To be considered for membership, juniors and seniors must fulfill the following obligations prior to their candidacy:

- participate in SFP extra-curricular school activities;
- participate in on-going service to school or a non-profit outside of school community (see below):
- achieve a cumulative average of 92%
- maintain a minimum yearly average of at least 90%
- complete or be enrolled in at least three Honor/Advanced Placement courses; one within the school year of application.

Each candidate completes an application modeled on the National Honor Society norms adopted by the SFP chapter. Failure to adhere to specific deadlines or requirements nullifies the application. Accepted members are required to continue the above-mentioned activities, complete 15 hours of service, maintain the minimum of 90% for both current and cumulative averages, and to live up to the promises and ideals made in their Induction Pledge. Additionally, members must complete three Honors or Advanced Placement courses over the course of their four years. One of these courses must be completed during 11th grade.

Adherence to SFP’s Honor Code and school regulations is expected of all NHS members and applicants. Violation of the Honor Code or repeated disciplinary referrals will nullify eligibility for admission and terminate active membership.

Candidacy and admissions are the responsibility of the Faculty Council. The Faculty Council consists of faculty members appointed by the Principal. The Faculty Council reviews the candidates’ application forms and any other verifiable information about the candidates. Inductees must receive a majority of votes from the Council. Two reviews occur annually: seniors apply in September and juniors apply in November / December. The Induction Ceremony occurs at the beginning of the second semester.

NHS Service Criteria

Under ordinary circumstances, the Franciscan Chapter of the NHS has a 35 hour requirement of combined service to SFP and the outside community. The service is ordinarily conducted at a non-profit organization or at a facility that assists vulnerable populations (e.g., privately owned nursing home). SFP is a non-profit organization.

Class of 2026

Applicants must verify that they have demonstrated the value of service for a total of 65 hours of service to the school and outside community. The service hours are cumulative since 9th grade and at least ten of the hours must be completed at or through SFP. All hours not served at SFP must be performed for a non-profit organization (e.g., school, place of worship, soup kitchen, etc.) or facility that assists vulnerable populations (e.g., privately owned nursing home).

Class of 2027

Applicants must verify that they have demonstrated the value of service for a total of 35 hours of service to the school and outside community. The service hours are cumulative since 9th grade and at least ten of the hours must be completed at or through SFP. All

hours not served at SFP must be performed for a non-profit organization (e.g., school, place of worship, soup kitchen, etc.) or facility that assists vulnerable populations (e.g., privately owned nursing home).

Examples of acceptable combinations of service hours

Example One: Twenty five hours of service to the outside community at a non-profit organization or private nursing home/hospital (i.e., coaching for CYO, volunteer at church, assisting at charity walks) and ten hours of service to SFP (e.g., tutoring, assisting at Open House, service facilitated through a school department like Campus Ministry or Guidance).

Example Two: Twenty five hours of service to SFP and ten hours at another non-profit or various service events.

Continuing Service

Inducted members must perform 15 hours of service to the outside community and/or SFP by May for seniors and June for juniors to maintain good standing for graduation.

NYS Science Honor Society

The purpose of the Franciscan Chapter of the NYS Science Honor Society is to acknowledge those students excelling in the field of science.

The criteria used for consideration in the society are as follows:

The student must be in junior or senior year and must have completed 1 year at St. Francis Prep

The student must have a cumulative average of 92.0 or higher and have grades of :

92 or higher in any regular Science or Math class

90 or higher in any honors Math or Science class

88 or higher in any Advanced Placement Math or Science class

The student must be enrolled in 1 full credit of Science.

Students accepted in junior year are re-evaluated for senior year membership.

Junior inductees must complete 20 service hours to be reconsidered as seniors. New seniors must complete 20 service hours and returning seniors must complete 10 service hours. Failure to complete service hours as a junior disqualifies the student for senior membership.

Upon receiving an invitation to join the Honor Society, students will receive a full explanation of all requirements for continued membership in the Society.

Students will address any questions or concerns to the chapter moderator.

Members are required to do in-school service. This service should be in science. Service may be Peer Tutoring through the Guidance Office (W-101), teacher assistants (in class or in lab), lab aides, or volunteer work at science after-school activities. Any service not listed must be approved by the chapter moderator before serving.

All members must maintain a service log (available on the St. Francis Prep website). Log sheets will be collected at the end of each quarter and mid-third quarter. All service requirements must be completed by the ceremony.

The senior class members of the society elect members of their class for the following positions: President, Vice-President, and Secretary.

THE NATIONAL ENGLISH HONOR SOCIETY

The National English Honor Society (NEHS), founded and sponsored by Sigma Tau Delta, is the only national organization exclusively for high school students who, in the field of English, merit special note for past and current accomplishments. The St. Francis Prep chapter is composed of superior students who have distinguished themselves in literary studies during their time at St. Francis.

The criteria for admission for students include:

Junior or senior level at SFP

At least a 90 cumulative average in English at SFP (Students must never have failed a quarter.)

Taken English Honors/AP in at least 2 of their years at SFP

Been nominated for membership by a current or former SFP English teacher.

Our school's chapter is called the "Red and Blue Chapter" because the name has relevance to the history and tradition of St. Francis Prep. Since the school colors often have literary significance and symbolism, this name is appropriate.

The chapter's moderator is Mr. Robert Williams, Chairperson of the English Department.

NATIONAL MATHEMATICS HONOR SOCIETY MU ALPHA THETA FRANCISCAN CHAPTER

NATIONAL MATHEMATICS HONOR SOCIETY

MU ALPHA THETA

FRANCISCAN CHAPTER

The Franciscan Chapter of Mu Alpha Theta was established in January of 2009. The purpose of this organization is to promote scholarship in, and enjoyment and understanding of, mathematics among high school students.

The following is the criteria used for consideration in the society:

1. The student must have completed at least 2 years of High School math at St. Francis Prep.
2. The student must have grades of :
 1. An overall GPA of 92 or higher
 2. 95 or higher in any regular math class.
 3. 92 or higher in any honors math class.
3. The student must have successfully completed one honors level math course and must be currently enrolled in an honors or AP math course..
4. The student must be enrolled in a math class his/her senior year.
5. There is no such thing as "permanent membership;" any student accepted is re-evaluated for the following year's membership.
6. Inductees need to complete service hours to be reconsidered the following year. Rules for service are described below. Failure to complete service hours disqualifies the member for membership the following year.
7. Any student who has honor code violations or suspensions will not be considered for admittance. Any student who acquires either of the above after being inducted into the MA θ chapter will be rejected.

Upon receiving an invitation to join, students agree to the following.

Students must agree to do school math tutoring service hours. Members are required to do tutoring service in math through the Peer Tutoring in the Guidance Office (W-101), or peer-tutoring through the students' math teacher.

1. New members must complete a total of 8 hours of service. (4 hours must be completed before the February submission and an additional 4 hours after the February submission)
2. Current Senior members must complete 3 hours before the January submission and an additional 3 hours after the January submission.

All members must maintain a service log (available on google classroom). Log Sheets are due by the deadlines posted on google classroom. Log entries must be separate for each work of service done. A signature from a faculty member or adult in charge is needed for each entry. Service hours are approved only by the moderator.

Student entries that do not follow the log requirements, or that includes service outside the boundaries discussed in the section above, may be rejected by the moderator.

RECOGNITION OF EXCELLENCE

The Prep community pauses on several occasions during the school year to recognize individuals who have demonstrated superior achievement.

The following awards are presented annually:

Activity Awards - Students who participate in the activities program are recognized according to the number of hours of active involvement. These awards take the form of certificates, plaques, and school letters. Participation in the co-curricular program warrants recognition on a student's permanent record. This information is often helpful in gaining admission to colleges.

Canticle Citation - In October during the Liturgy in honor of our patron, St. Francis of Assisi, this award is presented to members of the faculty who have faithfully served the Prep for 15, 25, and 40 years respectively.

Franciscan Spirit Award - Two members of the Prep community who best embody the philosophy and spirit of St. Francis Prep are presented with this award. One recipient comes from the senior class and the other recipient from the entire Prep community. This award is presented at the commencement exercises.

Graduation Awards - Medals of Excellence and Commendation Certificates for each academic subject are presented to graduating seniors during the Commencement Exercises in June.

National Honor Society - During the month of December, students eligible for membership in this society are inducted in a formal ceremony.

Optimate Society - This award recognizes academic excellence for a student who has achieved 90% - 94% average for the school year.

Principal's Award - Similar to Canticle Citation but presented to non-faculty staff members.

Principal's List - This honor is given to a student who excels with an average of 95% or above for the school year.

Scholar-Athlete Awards - These awards are presented to graduating male and female scholar-athletes meeting these qualifications: participation in two Varsity sports in senior year; a minimum 85% average for four years; character, attitude, and sportsmanship worthy of emulation. The male recipient receives the **Alfred E. Powers Award**; the female recipient receives the **Sheila Barrett-Knudsen Award**.

PARENTS' GUILD

The parents of St. Francis Prep are a vital part of the school community. Their common goal is to help supplement the income obtained by tuition.

The Parents' Guild

The Parents' Guild of St. Francis Prep was founded with the purpose of promoting a closer spirit of cooperation and understanding among the students, parents, and teachers at the Prep through various social, spiritual, and fundraising activities.

Through active involvement and participation in a series of social events throughout the year, the Guild demonstrates to students and others the continued commitment of current and alumni parents to the economic and spiritual welfare of St. Francis Prep.

Guild membership is automatic for any parent or guardian of all students. There is no assessment of fees or dues and members are invited to attend all meetings and social events.

The Parents' Guild meets at 7:30 p.m. on either the 1st or 2nd Tuesday of each month in the school cafeteria, unless the school is closed.

Parents' Guild Tuition Assurance Fund

One of the exceptional innovations of the Parents' Guild was the establishment of the Tuition Assurance Fund. In the event of the death of either parent or legal guardian (providing that the Finance Card has been previously signed by the deceased), this fund pays all remaining tuition costs for the student. Enrollment of incoming students in the Tuition Assurance Fund is mandatory (even if your child is receiving a full scholarship). There is a single non-recurring charge required when the student registers with the Prep. It covers the entire student's remaining years at St. Francis Preparatory School. This guarantees the continuance of a Franciscan education for your child.

Officers of the Parents' Guild

President: Lindsey Clementi

Moderator: Justine Kosinski

*“Where there is charity and wisdom, there is neither fear
nor ignorance.”*

---St. Francis of Assisi

St. Francis Prep is dedicated to the philosophy that citizens must be active participants in a democratic society. In order to prepare students for this type of involvement, the school supports the operation of a Student Government.

Student Government provides a channel through which student views may be made known to the faculty and administration. These views are respected and, where appropriate, implemented for the betterment of the total school population. Elections are held in the spring; 9th Grade Officers are elected during Spirit Week in October.

2025 - 2026 Student Government Representatives

The following students will serve as Student Council Officers in the 2025 - 2026 academic year:

Student Body President

Student Body Vice President

Student Body Treasurer

Secretary

Senior Class President
Senior Class Vice President

Junior Class President

Junior Class Vice President

SCHOOL PHONE #1-718-423-8810
SCHOOL WEBSITE: www.sfponline.org

Please note that all faculty and staff have an email address and you may contact them through our website.

<u>OFFICES</u>	<u>EXT. NUMBER</u>
Academic Departments	
Art	218
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Music	255
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Phys. Ed./Women	240
Religious Ed	237
Science	231
Social Studies	236
Admissions Assistant Mrs. Toni Murphy	229
Admissions Director Ms. Lisa Schaefer-Heuer	264

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Dr. J. Castellano-Curriculum/Staff Development	209
Ms. Gerilyn Coccia - Dean of Students	220
Mr. Xenos Novoa - Dean of Students	219
Mrs. Diane Haussermann - Faculty/Instruction	325

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Attendance Assistant	
Mr. Richard Caroll	221
Attendance Assistant	
Mrs. Laura Rossman	222

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Ms. Carol Kennedy	252

Campus Ministry	
Ms. Marissa Ruotolo - Liturgy	249
Mr. Shawn Sempowich - Service	292
Dr. Christian Sullivan - Director	302

<u>OFFICES</u>	<u>EXT. NUMBER</u>
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Chaplain	
Fr. Thimote Cherelus	248

College Office Assistants	
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Mr. Jack Lynch	367

College Office Director	
Ms. Robyn Armon	245

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Controller (Finance Office)	
Mr. Joseph DiSomma	288

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Mrs. Jacqueline Mancuso	207

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Technology	
Ms. Nicole May	331
Tuition	
Lisa Jones	337

Fax Numbers

Admissions	1-718-423-1097
College Office	1-718-943-7510
Deans/Attendance	1-718-279-3722
Development	1-718-423-7813
Finance	1-718-224-2108
Guidance	1-718-428-2581
Nurse	1-718-423-1098
President’s Office	1-718-504-7668
Principal’s Office	1-347-408-4448

Outside Companies

Lifetouch, Inc. 1-631-861-2555
(Senior Pictures)
Jostens (Ring Company) 1-718-343-5155
Flynn & O'Hara 1-800-441-4122

SFP ATHLETICS:

SFP ATHLETICS: Athletic Director

Mr. Salvatore Fischetti

Assistant: Ms. Phyllis Gambino

⚾ Baseball

Mr. Robert McDermott, Varsity Head Coach

Christopher Betancourt, Assistant Coach

Mr. Nicholas Adler, Lucas Burton, Loncey Conyers,

Mr. Michael Ryan, Assistant Coach

Mr. Soufian Rmidi, JV Head Coach

Mr. Robert Capen, JV Assistant Coach

Ross Bergrin, Michael Henry,

Anthony Mifsud, Christopher Velaoras

Ms. Phyllis Gambino, Moderator

⚾ Basketball-Boys

Mr. James Lynch, Varsity Head Coach

Mr. Shane Herrity, Varsity Assistant Coach

Mr. Mike Murray, varsity assistant coach

Mr. Daniel Angelastro, Junior Varsity Head Coach

Mr. Robert Capen, JV Assistant Coach

Mr. Anthony Smith, JV Assistant Coach

Mr. Brian Haggerty, Freshman Head Coach

Mr. Rob Myers, assistant coach

⚾ Basketball-Girls

Mr. Anthony Rizzo, Varsity Head Coach

Mr. Mickey Elbaum, Assistant Coach

Mrs. JoAnn Wagner, Varsity Assistant Coach

Ms. Elizabeth Zullo, Varsity Assistant Coach

Mrs. Sue McCabe, JV Head Coach

Francis Evangelista, JV Assistant Coach

⚾ Bowling Ms. Nicole May

⚾ Cheerleading

Ms. Rosemarie Tombolo, Varsity Head Coach

Ms. Danielle Federico, Varsity Assistant Coach

Ms. Annie Kambouras, Varsity Assistant Coach

Mr. Andre Brown, Assistant Coach

Ms. Christina Glavan, JV Head Coach

Ms. Kayla Buccola, JV Assistant Coach

Ms. Ms. Kayla Terry, Anastasia Hernandez, Frosh

Ms. Maureen O'Neill, Moderator

⚾ Dance

Mrs. Kimberly Istrico, Moderator

Ms. Donna Mejia, Head Coach

Ms. Adrianna DeMarinis, Assistant Coach

⚾ Football

⚾ Varsity Coaches

Mr. Richard Carroll, Head Coach

Bob Waegelein, Chris Auricchio, Allen Alvia, Rob Crasto,

Marcus Greenidge, Jack Ryan,

Dylan King, Kevin Morant, Gerardo Natale, Neil O'Donnell,

Anthony Smith, Ricky Varuzzi,

Athletic Trainer: Nicholas Bernardini, ATC

Tom Kennedy, Stats

Ms Phyllis Gambino, Moderator

⚾ Junior Varsity

Mr. Donald La Sala, Head Coach

Bob Capen, Ross Bergrin, Will Darden

Nick Edel, James Medina,

Mike Mendez, Julian Morales

⚾ Freshmen Football

Mr. Daniel Angelastro, Head Coach

Joe Bernardini, James Marsanico

Justin Monaco, Robert Myers

Curtis Stenbridge, David Toriola

⚾ Golf

Mr. Kevin Colucci, Head Coach

⚾ Hockey

Mr. Tom Farragher, Head Coach

Mr. Joe Bernardini, Assistant Coach

Mr. Michael Guerra, Assistant Coach

Mr. Thomas Sullivan, Assistant Coach

Mr. Nick Maher, Assistant Coach

Angelo Les, assistant coach

Mr. Michael Aguilo, Moderator

⚾ Intramurals

Mr. Michael Aguilo, Director

⚾ Lacrosse-Girls

Ms. Nicole Pasinkoff, Head Coach

Ms. Nicole Evangelista, Assistant

Ms. Nicole Moniello, JV head Coach

Mr. Jack Ryan, Assistant

Mrs. Suzanne Camus, Moderator

⚾ Soccer-Boys

Mr. Franco Purificato, Varsity Head Coach

Mr. Brandon Silva, Varsity Assistant Coach

Mr. Pantelis Zioulis, Assistant Coach

Mr. George Silva, JV Head Coach

Mr. Hugo Alfonso, JV Assistant Coach

Mr. Antonio Arnone, JV Assistant Coach

Mrs. Suzanne Camus, Moderator

⚾ Soccer-Girls

Mr. Nicholas Lombardo, Varsity Head Coach

Ms. Nicole Pasinkoff, Varsity Assistant Coach

Ms. Kiera Haggerty, Varsity Assistant Coach

Mr. Giovanni Scagliola, Varsity Assistant Coach

Mrs. Sue McCabe, Junior Varsity Head Coach

Nikki Pravata, JV Assistant Coach

Natalia Viskovic, JV Assistant Coach

Mrs. Suzanne Camus, Moderator

⚾ Softball

Mrs. Ann Marie Rich, Varsity Head Coach

Mr. Al Weinman, Varsity Assistant Coach

Mrs. Sue McCabe, Assistant Coach

Ms. Katie Derby, Junior Varsity Head Coach

Ms. Sarah Williams, Angelina Schoelles Assistant coach

⚾ Step Squad-Boys & Girls

Ms. Kelly Jean Gavin, Moderator

Ms. Ashley Vital, Head Coach

⚾ Swimming-Boys and Girls

Ms. Catherine Alger, Head Coach

Ms. Annie Murphy, Assistant Coach

Mr. Chris Gierucki, Assistant Coach

Ms. Kathryn Ruiz, Assistant Coach

Ms. Phyllis Gambino, Moderator

⚾ Tennis

Ms. Fran Jimenez, Moderator

Ms. Christina Lynch, Assistant Coach

Ms. Kerriann Jannotte, Head Coach

Ms. Victoria Deck, Assistant Coach

Mr. Bill Weise, Assistant coach

⚾ Track & Field-Boys

⚾ Cross Country Mr. Michael Hernandez, Moderator

Mr. Brandon Magenheimer, Head Coach

Mr. Jim Forte, Assistant Coach

Mr. Joseph Lipari, Assistant Coach

Mr. Jack Lynch, Assistant Coach

Mr. Don Nelson, Assistant Coach

⚾ Indoor & Outdoor track Mr. Hernandez, Moderator

Mr. Brandon Magenheimer, Head Coach

Mr. Jim Forte, Assistant Coach
Mr. Chris Lipari, Assistant Coach
Mr. Joseph Lipari, Assistant Coach
Mr. Jack Lynch, Assistant coach
Mr. Don Nelson, Head Field Coach
Track & Field-Girls
Mr. James May, Head Coach
Ms. Jillian May, Assistant Coach
Ms. Eileen Barnes Corley, Amanda Joseph
Ms. Trinity Smith, Assistant Coach

Volleyball–Boys & Girls
Mr. Kevin Colucci, Head Coach
Ms. Nicole Evangelista, Assistant coach
Ms. Julia Hannigan, Assistant Coach
Ms. Samantha Juran, Matthew Mucha
Mr. Patrick McLaughlin JR

Fitness Center
Mr. Aguilo, Mr. Arnone, Mr. Bernardini, Mr. Bosco
Mrs. Cappiello, Ms. Derby, Ms. Evangelista, Mrs. Heckelman

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Alma Mater

Alma Mater, Hail to thee!

Loyal kin salute thee!

Mem'ries of thy name recall

Deep affection for thee!

Thy ideals shall ever be

Inspiration constantly

Binding us together,

Binding us to thee!

Hail Saint Francis, we thy kin

Loyal to thee ever!

Sing the praises of thy name

With accord together!

This the pledge we give anew,

Loyal to thy red and blue!

Alma Mater to thee!

Ever true to thee!

On for Ol' St. Francis

On for ol' St. Francis

On Red and Blue,

Our colors streaming

Rush right in and

Fight for ol' St. Francis,

Lead us on to victory

Again without a miss,

Fight for our colors,
Ol' St. Francis.

Prayer of St. Francis

Lord, make me an instrument of your peace.

Where there is hatred,
let me sow love.

Where there is injury, pardon,

Where there is doubt, faith,

Where there is despair, hope,

Where there is darkness, light,

and where there is sadness, joy.

O Divine Master, grant that

I may not so much seek

to be consoled, as to console;

To be understood,

as to understand;

To be loved, as to love;

For it is in giving that we receive

It is in pardoning that we are

pardoned;

And it is in dying that we are

born to eternal life.