



Opening of School Parent Information

UPCOMING DATES:

Sept. 5 – Oct. 1: College Credit Registration for St John's Courses only
Sept. 24 – College Fair
Sept. 25 -26: College Credit Registration for St Francis College and Pace only
Sept 27 - 9th Annual SFP Walk-A-Thon
Oct. 3 - Feast of St. Francis - Liturgy - 8:25 A.M.
Oct. 16 - Juniors and Sophomores - PSAT; 9th graders - Assembly; Senior Day of Service
Oct. 19 Open House 12pm – 4:30pm
Nov. 6 - Financial Aid Info. - Senior Parents - 7:00 P.M.
Nov. 14 - Parent-Teacher Interviews 3:00-5:00, 7:00-8:00 P.M.
Nov. 4-19 Thanksgiving Donation Drive
Nov. 21 - Abbreviated schedule - Thanksgiving Break - 8:30 A.M.
Dec. 20 - Abbreviated schedule - Christmas Liturgy - 8:30 A.M.

LITURGIES – Please encourage your son or daughter to attend and participate in our school-wide Liturgies. These Liturgies are noted on the school calendar. Students are also welcome at the at the 7:00 AM daily Mass in Chapel.

SACRAMENTAL PREPARATION – The school Chaplain and members of the Religious Education Department work with interested students who would like to receive the sacraments of Baptism, Holy Communion, and Confirmation. Please have your son or daughter talk to his/her Religion teacher or a member of the Campus Ministry Team for more information. Classes meet January-April.

RETREAT PROGRAMS – Throughout the year, each sophomore Religion Class participates in a day retreat at Camp Alvernia in Centerport, New York. These retreats are mandatory and are a wonderful opportunity to share faith experiences through prayer, talks, quiet time, and social time in a beautiful setting on Long Island Sound.

Seniors and juniors are encouraged to participate in the optional retreat program organized by Campus Ministry. The Juniors are offered a two-



night, three day experience in November. Seniors may chose from four, day-long experiences in March or April. Athletic teams and musical groups also have retreat experiences. For more information about retreats, contact Dr. Sullivan at Ext. 302 or go to the Campus Ministry section of the school website.

HONOR CODE – Please read and familiarize yourself with our policy concerning the School Honor Code in the rules and regulation page on sfponline.org. It is the responsibility of the entire St. Francis Prep community to uphold and enforce our statement of honor, in particular academic honesty.

CHRISTIAN SERVICE (9380) – This class meets once per cycle and does not necessarily meet on the Day 1 schedule that you will be following tonight. If you have any questions, Mr. Sempowich will be available tonight in the Campus Ministry Office (located on West Top just outside of the Library).

SCHOOL CALENDAR – The school calendar is now on-line and readily available for weekly checking.

SFP GENERAL POLICES AND RULES are located on SFP Homepage under Student tab. Please review these pages as a family. Students are accountable to know and respect each of these polices.

STUDENT SAFETY:

- **Student must wear school ID on SFP Lanyard at all times.**
- Student's name should be placed on all property and in all books and workbooks.
- Students should not wear expensive jewelry or carry a large amount of cash.
- School locks must be placed on lockers during Physical Education classes and combinations should not be given to anyone.
- Thefts / Lost items should be reported to the Deans' Office immediately.
- Students are advised to travel in groups on public transportation.
- Students must observe rules of good social behavior both in school and on public transportation.



- Parents are reminded not to double park in front of the school or on Horace Harding Expwy. or to drop off students directly in front of the school or in the middle of traffic.
- Students must cross at the corner with the light and not jaywalk.

DETENTION Please see details in the SFP general policies and rules. The type of detention will be determined by the Deans. Detention takes priority over an after-school job or activity. It is in the best interest of the student to avoid breaking any school policy to ensure their after-school time is available for their own use.

CELL PHONES – Cell phones may not be seen, heard, or used in the classrooms, library, or any other location within the school building. The only exception to this policy is as follows: students may only TEXT while in the cafeteria during lunch or a free. Phones must always be on silent mode and never used to talk, only TEXT. The purpose of allowing Texting is to give parent and student an opportunity to confirm details regarding after-school information. If there is a family emergency, parents must call the Deans' office (ext. 217). There is absolutely no use of cell phones at any other time during the school day. Students who fail to comply will receive detention. Additional infractions of cell phone policy will result in further administrative action. We expect students and families to comply with and respect our boundaries in regard to cell phones.

ART DEPARTMENT – Our state-of-the-art facility includes the following: two Macintosh Computer Labs, a Sculpture/Ceramics Studio, two Studio in Art Workshops, and a Life Drawing and Painting Studio. We have extensive bulletin board space to showcase our students' work and a portfolio storage center. The Art Department offers weekly College planning seminars in the fall. Elite art colleges visit our department to help students with career advisement, review portfolios, and discuss scholarships and financial aid. Our Performing Arts Department has auditions on November 13th for our fall drama. 8th grade portfolio review is December 4th at 3pm,

Upcoming Art Dept. stage productions:

Fall Drama: Dec. 6th and Dec. 7th

Performing Arts Showcase: Jan. 10th

Spring Musical: April 24th, 25th

Annual Spring Arts Festival – National Art Honor Society Induction Ceremony: May 16th



For additional information please contact Mrs. Buccino at 718-423-8810, ext. 218, or by email jbuccino@sfponline.org.

ENGLISH DEPARTMENT – If you want your children to improve writing skills so necessary for success in secondary school, higher education, and professional life, encourage them to visit the Writing Center. Ask any English teacher for details on receiving help.

MATH DEPARTMENT – Each student must have his or her own Texas Instrument Graphics Calculator, **T.I.84+, but not any higher number.** There is a Math Honor Society. Students will be receiving information about the qualifications for membership.

ACADEMIC DEFICIENCY – Please check your child's grades periodically through the Powerschool Parent Portal. Teachers will update grades regularly. If you notice any scores that are of particular concern, please contact the teacher by email or by phone in the department office.

ACADEMIC STUDENT ASSISTANCE – Classroom teachers are often available before or after school. Guidance counselors offer educational counseling and help arrange for tutoring and mentoring as needed. Homework includes reading and reviewing notes. We encourage parents to supervise homework. If you have any questions about homework, please contact individual teachers.

ALCOHOL AND DRUG PREVENTION PROGRAM – This is a student assistance program for students who are having a problem with their own abuse of alcohol or drugs or are concerned about a family member's or friend's abuse of alcohol and drugs. If you are concerned or need more information, see or call Mr. Joseph Castellano, Ext. 209.

FOREIGN LANGUAGE DEPARTMENT – On Tuesday, April 16, 2019, the Foreign Language Department will host its 27th Annual Awards Night. The Foreign Language Department asks you to review its philosophy which is posted on the school's website on the Foreign Language main page. We have moved to a new methodology which stresses communication as our main goal. Please be advised that our exams will reflect this philosophy and our grading will also be in line with this new mandate. We are following the guidelines of the American Council on the Teaching of Foreign Languages and the NYS Board of Regents. We will offer a FLACS exam for level III and language in June.



MUSIC DEPARTMENT – Music Department dates for major events for the 2018-2019 school year:

- December 13th and 14th - Christmas Concerts I and II
- January 17th - Concert for Beginning Students
- March 20th – Jazz - Pop Concert
- May 1st - Spring Concert I
- May 8th - Spring Concert II

LIBRARY –The Library will be open Monday – Thursday from 7:30 – 4:00 and Friday until 3:30. Internet access is available for research purposes; the library also has computers for typing assignments, papers, and homework. The library has access to approximately 60 databases. Through these databases, students can access millions of high quality articles to support their academic work. Students can get full text articles in school and from home. No electronic devices or cell phones should be used. iPads are for academic use only. Food or drink are not permitted; all such items need to be closed and secure in student’s bag.

DRESS CODE – Please review details located in the SFP general policies and Rules. Please make sure your child attends school in the proper attire. Thank you for your support and cooperation.

ATTENDANCE – **Parents must telephone the school first thing in the morning each day that a student is absent (718-423-8810 Ext. 221, 222).** A message may be left on the Attendance Voicemail 24 hours a day even when school is closed. After an absence, a student must submit a parental note of explanation to the Attendance Office upon immediate arrival to school Absence Pass. A faxed note is equally acceptable (718-279-3722). E-mail is not acceptable as a replacement for a note or phone call. Parents are requested to write the entire absence note. The pass will be shown and initialed by each of the student’s teachers. Students not following this policy will be issued detentions.

*** Please see the policy regarding Academic Consequences for excessive absence each quarter.**

GUIDANCE DEPARTMENT – Services include educational, personal, career, group, and college counseling. Please feel free to contact your child’s guidance counselor for assistance (Ext. 212).

COLLEGE ADVISEMENT – Please check **SFP website** for current information regarding scholarships, material necessary for submitting college applications, and other pertinent notices. Log onto



www.sfponline.org and follow the guidance link to the college message board and other related links or call Ext. 244. **September 24th - College Fair and November 6th - Financial Aid Night.**

COLLEGE CREDIT – Please review the College Credit link located on SFP Homepage Under Student Life. Important changes regarding Registration: Please read link carefully.

SCIENCE DEPARTMENT – All students enrolled in Regents Biology, Earth Science, Chemistry, and Physics must fulfill the laboratory requirement in order to qualify to take the Regents Exam in June. The Regents will make up 10% of the final grade. All students must submit a written laboratory report according to the specifications of the teacher. Science Research Symposium is June 4, 2020 from 6 P.M. – 10 P.M.

SFP